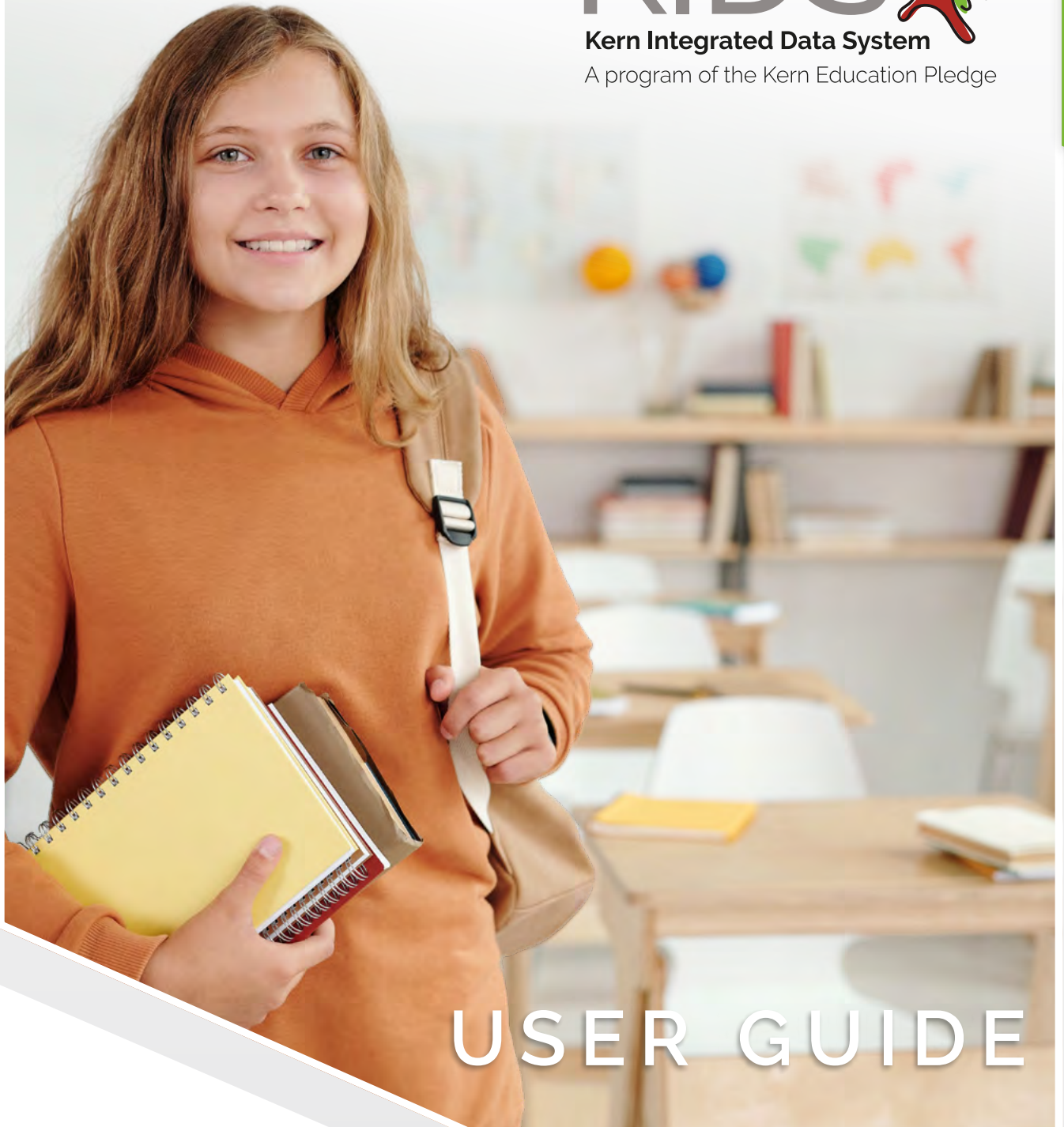




**Kern Integrated Data System**

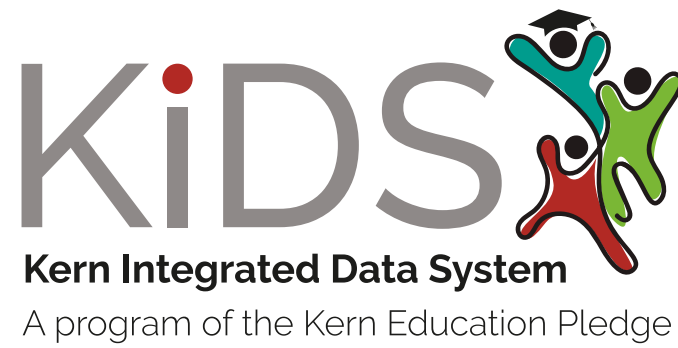
A program of the Kern Education Pledge



# USER GUIDE

*KiDS compiles, cleans and completes student data into one system that delivers intuitive insights and creates a collaborative path to positive student growth and outcomes.*





# USER GUIDE

# TABLE OF CONTENTS

<b>1</b>	<b>What Is A Data Warehouse?</b>	
	The Power Of KiDS . . . . .	1
	How Does KiDS Work . . . . .	2
<b>3</b>	<b>Modules</b>	
	Essentials . . . . .	3
	Classroom . . . . .	4
	Early Warning And Intervention System . . . . .	4
	Human Capital And Operations . . . . .	4
<b>6</b>	<b>Overview Of The Available Data In KiDS</b>	
<b>8</b>	<b>Signing Into Kids</b>	
	How To Sign-In . . . . .	8
	Logging Out Of KiDS . . . . .	9
	Troubleshooting Login Issues . . . . .	9
	Forgot Your Username Or Password . . . . .	9
	Username/Password Combination Not Valid . . . . .	9
<b>10</b>	<b>General Dashboard Navigation</b>	
	Navigation Menu . . . . .	10
	Tabs, Dashboards & Metrics . . . . .	11
	Using The Dashboards Icon: Choosing A Module . . . . .	12
<b>13</b>	<b>Filters</b>	
	Filter Data Button . . . . .	13
<b>15</b>	<b>Using The Tools Of The Platform</b>	
	Dashboard Tools . . . . .	15
	Integrated PD . . . . .	16
	Card Tools . . . . .	16
	Interactive Metrics . . . . .	18
	Interactive Tables . . . . .	19
	Filter Data Tool . . . . .	20
	The Dashboards Menu . . . . .	20
	Heat Map Tool . . . . .	21
<b>22</b>	<b>Essentials</b>	
	Enrollment Overview . . . . .	22
<b>25</b>	<b>Students With Disabilities</b>	
	Students With Disabilities Tab . . . . .	25
<b>27</b>	<b>Attendance Tab</b>	
<b>32</b>	<b>Behavior</b>	
	Behavior Tab . . . . .	32
	Suspension Rate . . . . .	33
	Suspension Usage . . . . .	34
	Severe Incidents . . . . .	35
	Analysis . . . . .	36

## **37 Assessments**

CAASPP Assessment Metrics . . . . .	37
Star Assessment Metrics . . . . .	39
ELPAC Assessment Metrics . . . . .	43
Physical Fitness Test (PFT) Metrics . . . . .	45
Advanced Placement (AP) Test Metrics . . . . .	46
American College Testing (ACT) Assessment Metrics . . . . .	47
Scholastic Aptitude Test (SAT)/Preliminary Scholastic Aptitude Test (PSAT) Assessment Metrics . . . . .	48
Core Growth . . . . .	49
Score Roster . . . . .	49

## **50 Academics**

Academics Tab . . . . .	50
Grades Distribution Dashboard . . . . .	51

## **55 Student Search**

Students Tab . . . . .	55
------------------------	----

## **56 Student Profile**

## **59 English Learner (EL)**

EL Enrollment . . . . .	59
EL Student List . . . . .	61
ELPI . . . . .	61
Reclassification . . . . .	62

## **63 Independent Study Tracking**

I.S. Enrollment . . . . .	63
Independent Study Attendance Rate . . . . .	64
Independent Study Student List . . . . .	64

## **65 Custom Groups**

Creating A Custom Group . . . . .	66
Creating A Custom Group From A Student List . . . . .	66
Creating A Custom Group From The Manage Groups Function . . . . .	67
Editing A Custom Group . . . . .	68
Deleting A Custom Group . . . . .	68
Sharing A Custom Group . . . . .	68
Using A Custom Group As A Filter . . . . .	69

## **70 Usage And Statistics**

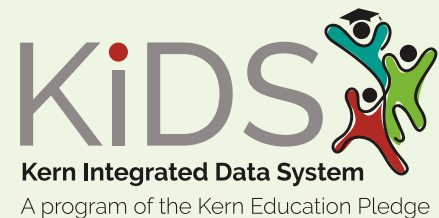


## WHAT IS A DATA WAREHOUSE?

A data warehouse is a central repository for data from one or more sources. A data warehouse is especially useful to schools because schools get data from many different sources such as grading systems, human resource systems, fiscal data systems, assessment systems, and all those bits of data are not always in the same format. A data warehouse takes a copy of all that data, forms it in one standard format, and houses it in one location so that accessing information and reporting is much easier and a lot faster.

### The Power of KiDS

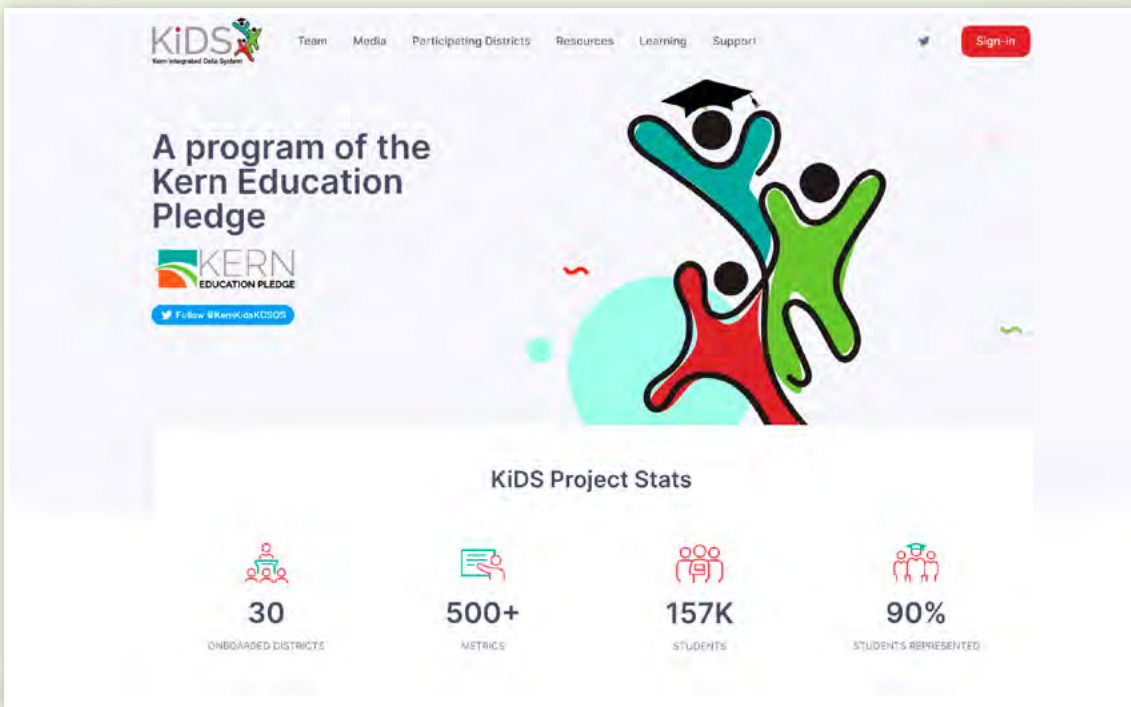
Kern Integrated Data System (KiDS) is a powerful student data warehouse where educators have access to large data sets and a myriad of real-time reports that can be disaggregated to inform current instructional practices, provide warning signals where student intervention might be needed, illuminate bright spots that might be investigated and replicated and inform professional development for teachers, administrators, and other instructional staff across Kern County.



*KiDS compiles, cleans  
and visualizes the data.*

### How does KiDS work

1. **Source:** KiDS pulls from student information systems, fiscal information systems, assessment platforms and human resource systems.
2. **Extract:** The data is extracted, cleaned, compiled, and completed to fit the structure of the data warehouse. The data updates overnight with student information systems and manually for other files such as assessments.
3. **Structure:** The data is organized in the warehouse so that it can be used by a variety of analytical tools.
4. **Data Visualization:** Over 500 metrics are available as charts, graphs, and data tables. Metrics are drillable to the student list and individual student profile level.
5. **Export:** Data can be exported in a variety of formats.





## MODULES

KiDS is comprised of modules: Essentials, Classroom, Early Warning (EWIS), Student Success, Human Capital, and Operations. The modules are broken down into dashboards with specific metrics.

### Essentials

The Essentials module is a data management and analytics tool to track and meet federal, state, and local accountability requirements and inform the continuous improvement process. The following dashboards are included in this module.

#### Demographics

- Track student population, changes in enrollment, and detect trends for all student groups

#### Attendance

- Monitor Chronic absenteeism, compare rates between school sites, by grade level and student group
- Create monitoring groups and add students to interventions

#### Behavior

- Monitor suspension rates, behavior trends, incident details by location and time.
- Track effectiveness of initiatives on behavior.
- Analysis by group, incident type, day and time

#### Academics

- Grades by school site, course, grade level, teacher and student

#### Assessments

- State Assessments
- College Readiness
- Normed Assessments

## Classroom

The My Classroom module is a scaled-down version of Essentials for the individual teacher. Teachers can access the data for the students enrolled in their classes. Teachers can view visualizations of their data related to Academics, Assessments, Attendance, and Behavior. The Student Profile feature provides quick and easy access to historical data for a student that enrolls with you from another school in the KiDS platform. Since KiDS updates nightly, new students' data is available the day after they are enrolled.

## Early Warning and Intervention System

Using student information from the Essentials module, EWIS utilizes thresholds and cut scores to capture students that are identified to be high risk in a particular category. Educators can quickly see which students are at higher risk and in what area they need to provide support.

- Uses cut scores and thresholds to identify students at risk of not graduating
- Allow administrators, teachers, and student support staff to identify and place students into predetermined interventions
- Provide intervention management tools to monitor student progress toward reaching goals
- Allow staff to measure the level of effectiveness of interventions
- Utilize to inform Multi-Tiered Systems of Support

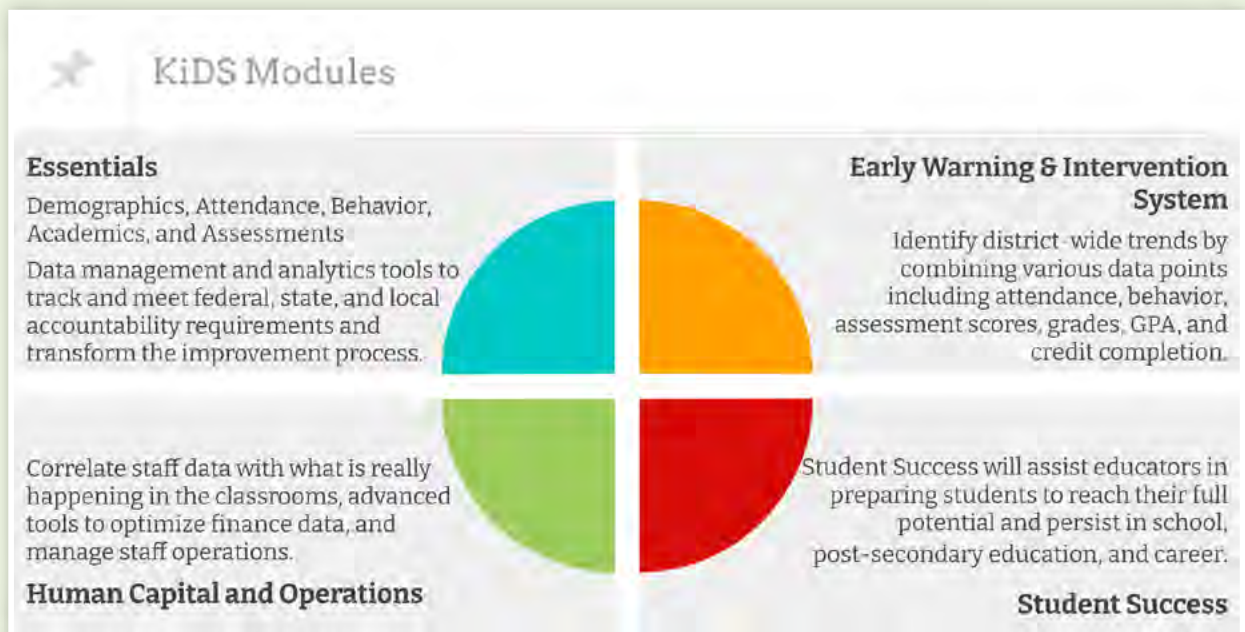
## Human Capital and Operations

Module four is really two modules in one. Human Capital empowers district leaders to streamline existing data sets, correlate staff data with what's really happening in the classrooms, and enhance every aspect of your human capital infrastructure.

- Identify teacher impact on student outcomes
- Analyze recruitment pipelines to identify ideal teachers and site leadership
- Review teacher-to-student assignments to identify patterns and analyze placements
- Understand teacher retention: who moves between schools within the system, takes non-teaching positions, and leaves education altogether
- Evaluate how professional learning contributes to outcomes

The Operations module uses advanced tools to optimize finance data, manage staff operations, and conduct school reporting. The Operations module supports in the following ways:

- Improve resource allocation through analysis of school operations activities
- Better understand school climate and organizational culture
- Quickly connect per student spending with successful outcomes to ensure every dollar is allocated where it will make the biggest difference
- Analyze student engagement, school safety, and the learning environment as well as centralize the necessary data in a tool that allows you to identify school needs, set goals, and track progress
- Go beyond compliance when it comes to capturing key student health information and proactively tracking health and wellness trends



## OVERVIEW OF THE AVAILABLE DATA IN KIDS

Kern Integrated Data System platform houses many different types of data domains.

The following is a brief description of the data available to users and where they most easily will be able to locate the data elements they want. There are 8 Tabs that include multiple dashboards and sub-dashboards.

Module 1: Essentials	Available Data
District	Aggregate district data that includes year-to-date data for attendance, behavior, grades, and independent study. Enrollment and attendance tracking
Enrollment	Trends in enrollment, withdrawals and program membership
Student with Disabilities	Metrics and student lists that highlight the disability categories a district is serving
Attendance	Attendance tracking and trends include a focus on chronic absenteeism
Behavior	Multiple metrics that track incident types, responses, suspension rates and incident analysis
Academics	Grades and course information
Assessments	State and local assessment data
Students	Locate a student by first name, last name, or student ID.
EL	English Learner data highlighting Enrollment of students tagged as English Learners, English Learner Progress Indicator (ELPI), and reclassification rates

**Module 2: Early Warning  
& Intervention****Available Data**

At-Risk	Provides alerts to students at risk of not meeting on-time graduation. Dashboards highlight specific risk factors and cut scores
Trends	View trends for site-specific attendance, courses, and incidents
Outcomes	Intervention outcome data
Cut Scores	Detailed information on cut scores

**Module 4:  
HCM & Operations****Available Data**

Staff	Track staff assignments and attendance
School Capacity	Evaluate how professional development contributes to outcomes
School Climate	View staff evaluation data
Finance	Track spending trends per student, budget monitoring, and revenue trends
Maintenance	Track work orders and details
Health and Wellness	Capture key student health information and track health and wellness trends
School Climate	Analyze student engagement, safety, learning environment, set goals and track progress

## SIGNING INTO KIDS

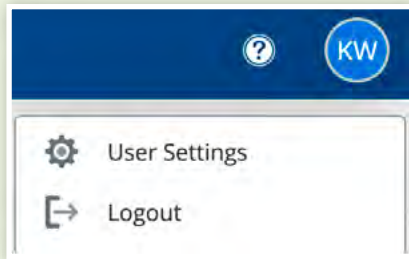
### How to Sign-In

1. Go to the KiDS website: <https://dw.kernkids.org>
2. Click on the Single Sign-On (SSO)
3. Select your district from the drop-down menu
4. Username: (Your DISTRICT username)
5. Password: (Your DISTRICT password)



## Logging out of KiDS

In the upper right corner, click on the icon with your initials.  
Select 'Logout'



## Troubleshooting Login Issues

### Navigating the Sign-In Page

Navigation will be the same as logging into your site email.

- Username: (Your DISTRICT Username)
- Password: (Your DISTRICT Password)
- District: (Make sure to select YOUR DISTRICT from the dropdown menu)

## Forgot your Username or Password

If you've forgotten your username or password, or your username and password are not working:

- Contact your district IT administrator or help desk.
- All KiDS usernames and passwords are based on your district-issued credentials.
- The KiDS team is unable to provide you with your username or reset your password.

If your district administrator is unable to determine the log in issue, email the KiDS team at [support@kernkids.org](mailto:support@kernkids.org).

## Username/password combination not valid

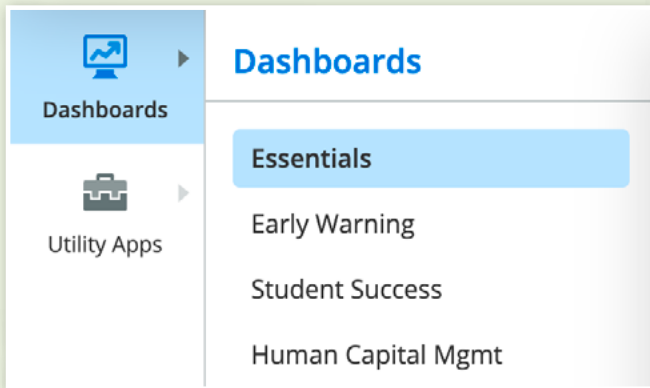
If you receive a message stating "The username and password combination is not valid":

- Make sure that you have not made a typo.

- Passwords are case sensitive so check if CAPS LOCK is on.
- Try your username (left part of your email address) and password again.
- Contact your district administrator, IT, or help desk. The KiDS team is unable to provide you with your username or reset your password.
- If you are still unable to resolve your issue, email our team at [support@kernkids.org](mailto:support@kernkids.org).

## GENERAL DASHBOARD NAVIGATION

### Navigation Menu



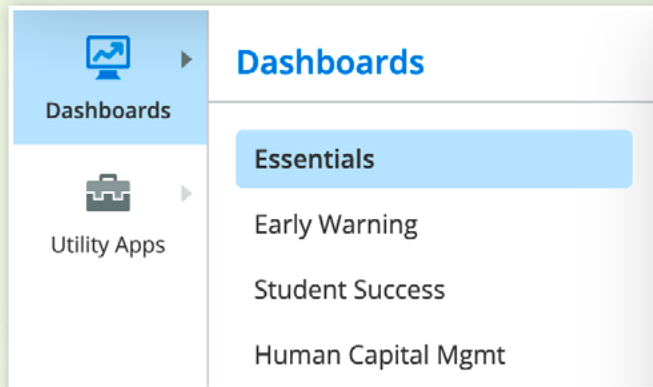
1. Dashboard/Waffle- This is the main navigation menu. Located on the upper left side of the page.
  - Clicking on dashboards icon will display a drop-down menu
  - Data is organized in various modules
  - Usage and Statistics are also stored under dashboards
2. Utility Apps- Provides access to allow for custom group creation, intervention setup and student plans
3. Help (Question Mark)-Dashboard Help houses helpful video tutorials. These are short and specific tutorials about KiDS features and how to use them (Using filters, Creating Groups). Please note-this is generic help information provided by our outside partner. Some features may be different from what is available in KiDS.



## Tabs, Dashboards & Metrics

A tab houses a collection of dashboards, sub-dashboards, and metrics. Tabs group topics and similar data content.

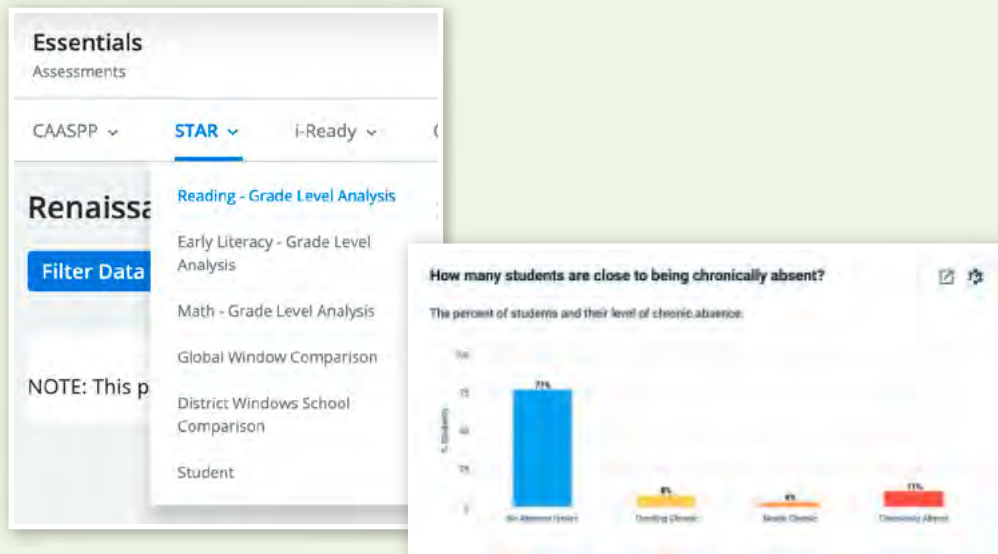
**Step 1:** The Dashboard icon in the upper left corner will open and a drop-down menu will provide you with a selection of modules.



**Step 2:** Tabs contain the Dashboards. Select a dashboard pertaining to a particular subject (Attendance, Assessments, Behavior).

**Step 3:** Dashboards are specific focus areas of interest (Chronic Absences, Suspensions).

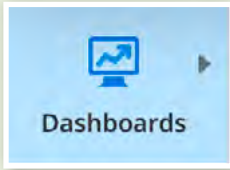
**Step 4:** Sub-dashboards may be available under some of the Academic and Assessments Dashboards. The sub-dashboards provide a different way to view the data (Assessments>STAR>ELA Subject Analysis). The STAR assessments sub-dashboard drills down an ELA subject analysis.



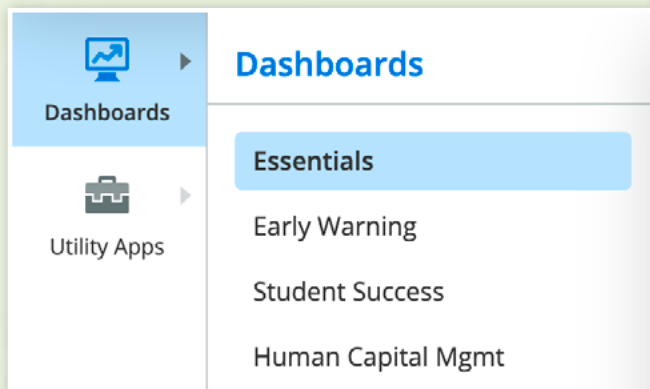
Metrics are a single type of data. Metrics are made up of the content located on a dashboard. The example below provides data to show the percentage of students in relation to chronic absenteeism.

## Using the Dashboards icon: Choosing a Module

In order to move from one module to another, select the waffle in the upper left corner.



Click on the desired module name to access the dashboards in that module.



## FILTERS

### Filter Data Button

The FILTER DATA button contains multiple filter options. Users can filter by school site, grade level, demographic characteristics, enrollment status, student name, student identification number (SID) and other educational identifiers like language, foster, migrant and SPED status. Each filter menu also has a search feature.

Filters are based on the following definitions.

SED Status –	Socioeconomically Disadvantaged
Unduplicated Status –	Student who can be classified into multiple student groups (ELL, SWD, SED, Foster, etc.)
Student Status –	Active or Inactive with regard to enrollment
Students w Disabilities –	Students enrolled in Special Education Programs (SPED)
Gender –	Male, Female
Ethnicity –	African American, American Indian, Asian, Decline to State, Filipino, Hispanic, Intentionally Left Blank, Multiple, Pacific Islander, Unknown, White
Homeless Youth –	Is Homeless, Is Not Homeless
English Learner Status –	Is English Learner, Not English Learner RFEP, IFEP, LTEL, ADEL, L1, L2, L3, L4, EO, Not EL
First Name –	Enter a student's first name
Last Name –	Enter a student's first name
Student ID –	Enter a student identification number(SID)
Year –	Example: 2020 – 2021, 2018 – 2019
Administration –	Specific testing windows

The screenshot shows the 'Filter Data' dropdown menu. The left pane lists filter categories: District, School, Grade Level, Ethnicity (selected), Gender, Homeless Youth, Students w Disabilities, English Learner Status, Foster Youth Status, Migrant Status, SED Status, Unduplicated Status, Custom Student Group, Custom School Group, and Student Status. The right pane features a search bar and a list of options for the selected 'Ethnicity' filter. The options are: [All] (checked), 000, African American, American Indian, Asian, Declined to State, Filipino, Hispanic, Intentionally Left Blank, Pacific Islander, Two or More Races, Unknown Race, and White.

Test -	Example: ACT, CAASPP, STAR
Score Type -	Composite, Component, Strand
Subject -	Example: Biology, Reading, Math, World History
Staff -	Staff members with a class roster

### Custom Student Groups

User defined CUSTOM STUDENT GROUPS created in the warehouse become filters in the filter menu under the title CUSTOM STUDENT GROUP. Users will see only those custom groups to which they have access under their level of permissions in the platform.

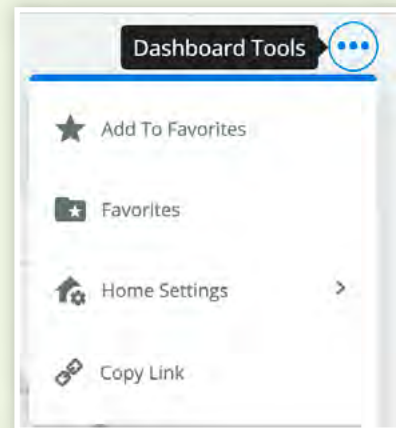
Filter Data	
District	<input type="checkbox"/> (P) - Did Not Attend Preschool
School	<input type="checkbox"/> (P) - Dual Immersion: No
Grade Level	<input type="checkbox"/> (P) - Dual Immersion: Yes
Ethnicity	<input type="checkbox"/> (P) - EAST KERN
Gender	<input type="checkbox"/> (P) - EL Status: English Learner
Homeless Youth	<input type="checkbox"/> (P) - EL Status: English Only
Students w Disabilities	<input type="checkbox"/> (P) - EL Status: Initial Fluent English Proficient
English Learner Status	<input type="checkbox"/> (P) - EL Status: Reclassified Fluent English Proficient
Foster Youth Status	<input type="checkbox"/> (P) - EL Status: To Be Determined
Migrant Status	<input type="checkbox"/> (P) - ERWIN OWEN
SED Status	<input type="checkbox"/> (P) - Instruction: Cohort A
Unduplicated Status	<input type="checkbox"/> (P) - Instruction: Cohort A & Cohort B
Custom Student Group	<input type="checkbox"/> (P) - Instruction: Cohort B
Student Status	<input type="checkbox"/> (P) - Instruction: Distance Learning
Test	<input type="checkbox"/> (P) - Instruction: DistanceLearning
Subject	
Score Type	
Year	
Administration	
Student ID	

## USING THE TOOLS OF THE PLATFORM

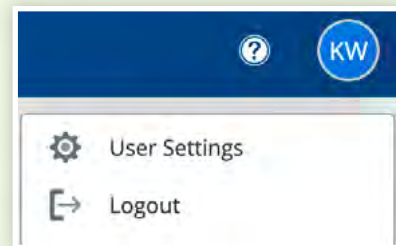
### Dashboard Tools

The three stacked dots in the upper right corner of the platform are the DASHBOARD TOOLS. From these tools, a user can add dashboards to a FAVORITES folder much like the favorites or bookmarks of a web browser. A user can set a particular dashboard as their HOME page. This new home page will be the first dashboard loaded upon login.

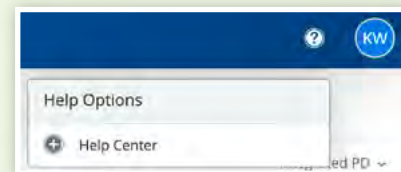
The COPY LINK tool allows a user to copy the unique link to the dashboard being viewed. This link includes all the filters applied to the dashboard at the time the link was created. When another user clicks the link, they will see the same dashboard and filters as the original user provided they have equal or greater permissions in the platform.



Clicking the icon with your initials in the upper right corner of the platform will bring up USER SETTINGS. From here, a user's display name can be changed and an email address added. LOGOUT also resides in this menu.

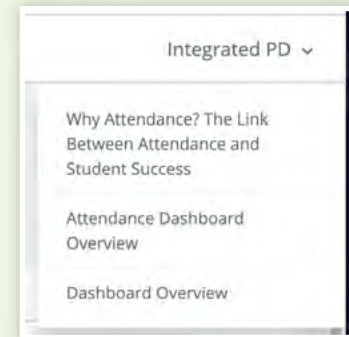


Clicking the QUESTION MARK icon will bring up a dashboard specific HELP CENTER menu. This menu will send you to a searchable User Help page with information about navigating the platform.



## Integrated PD

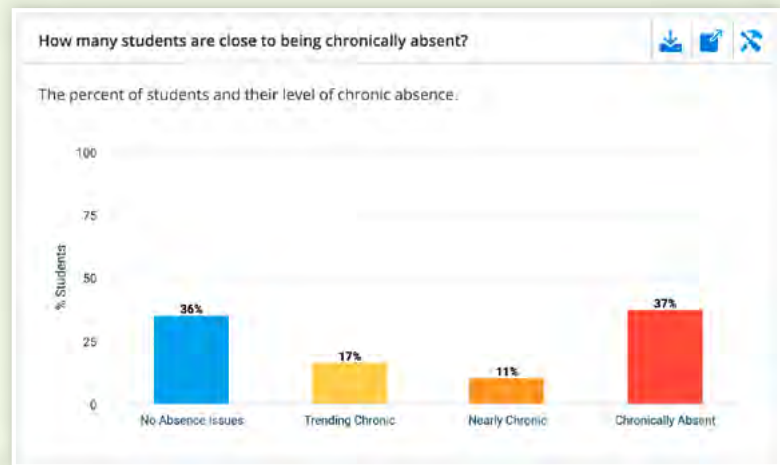
The INTEGRATED PD button located in the upper right corner of the platform contains dashboard specific videos and articles on topics of concern for educators. For example, in the Behavior dashboards, the Integrated PD contains information about Active Supervision and developing relationships with parents. Integrated PD in the Students with Disabilities dashboard on differentiation techniques and understanding specific disorders affecting students.



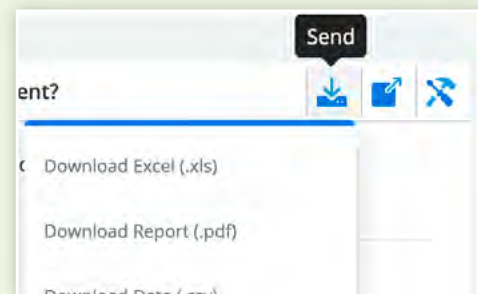
## Card Tools

Each white rectangle on a dashboard, called a CARD, contains a METRIC, or visualization of data. On the card above, is the “How many students are close to being chronically absent?” metric.

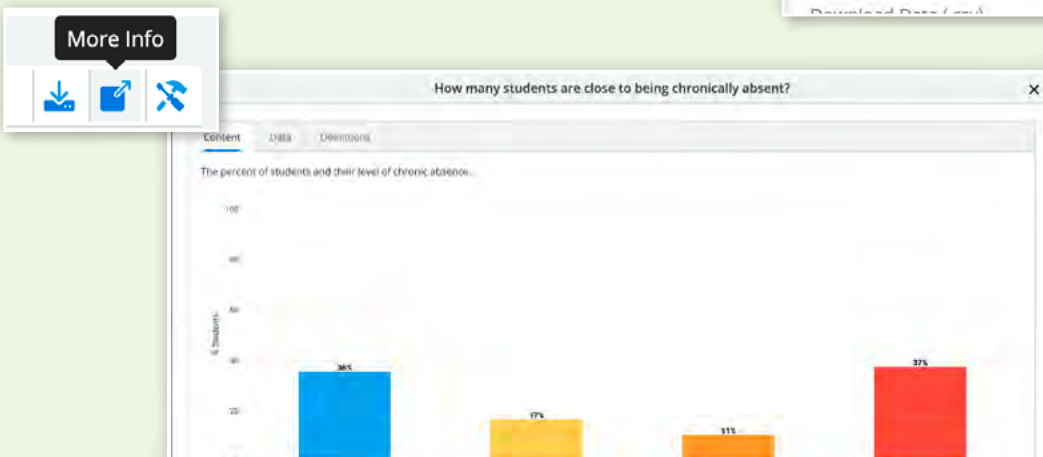
The icons in the upper right corner of the card are the CARD TOOLS.



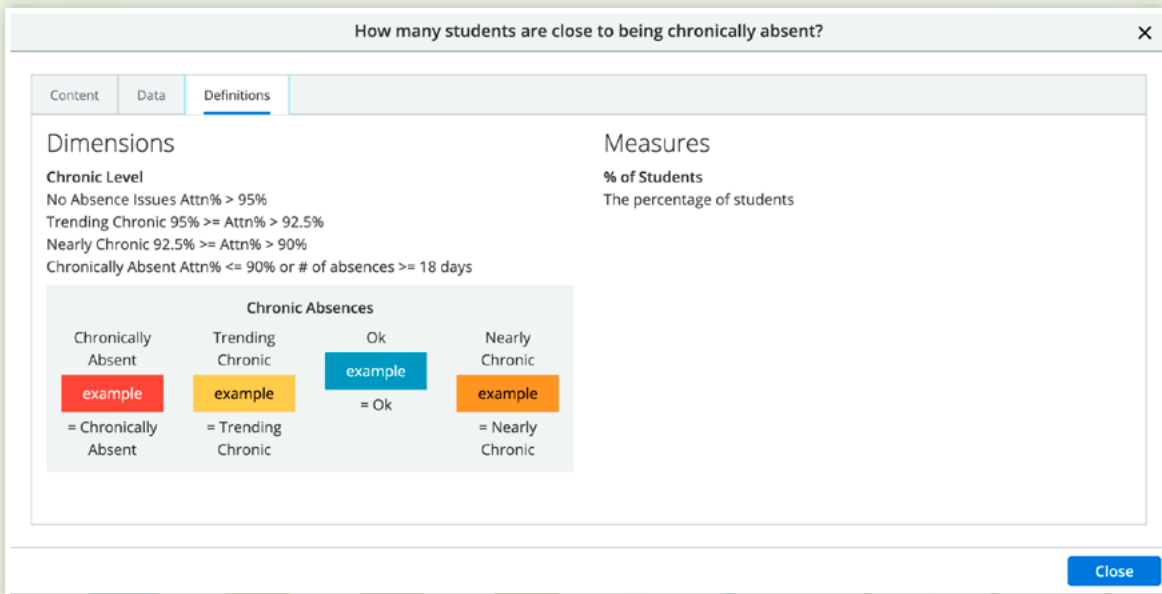
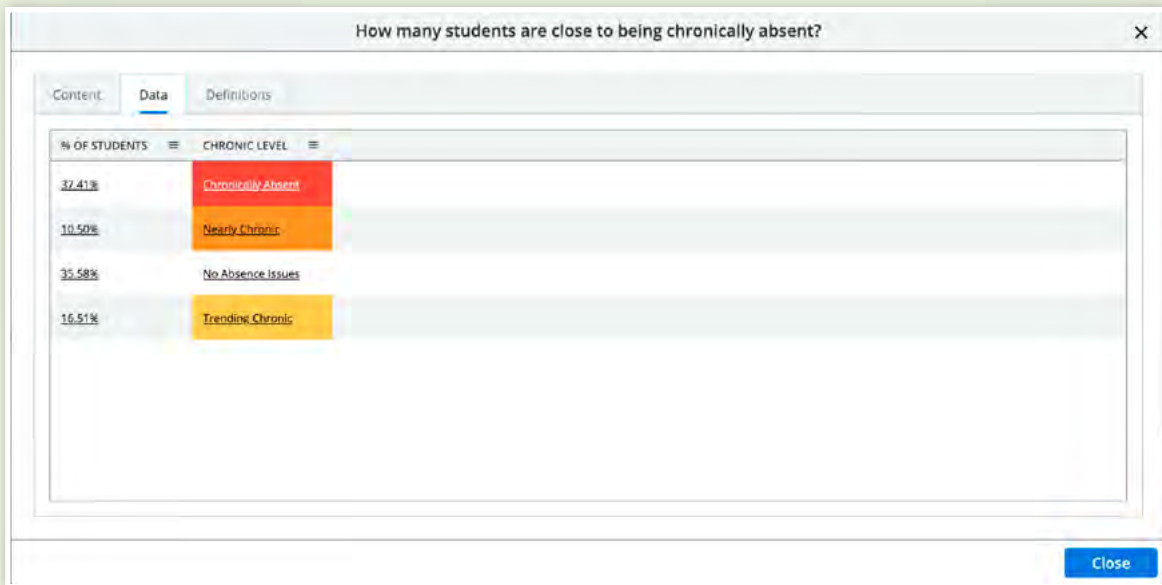
The SEND tool can be used to download the metric and its data into multiple types of files – xls, pdf, csv, or png.



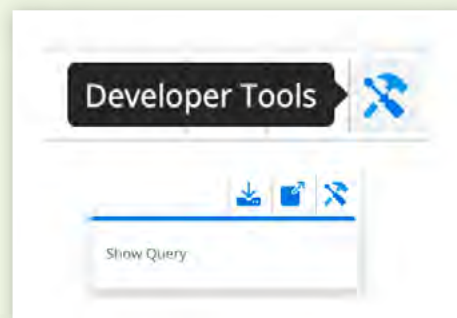
The MORE INFO tool can be used to enlarge the metric across the screen for easier viewing and interactivity.



The tabs across the top of the popped out metric give more in depth information about the data.



The DEVELOPER TOOLS crossed tools icon allows developers to access the query used to create the metric along with performance statistics for the metric.

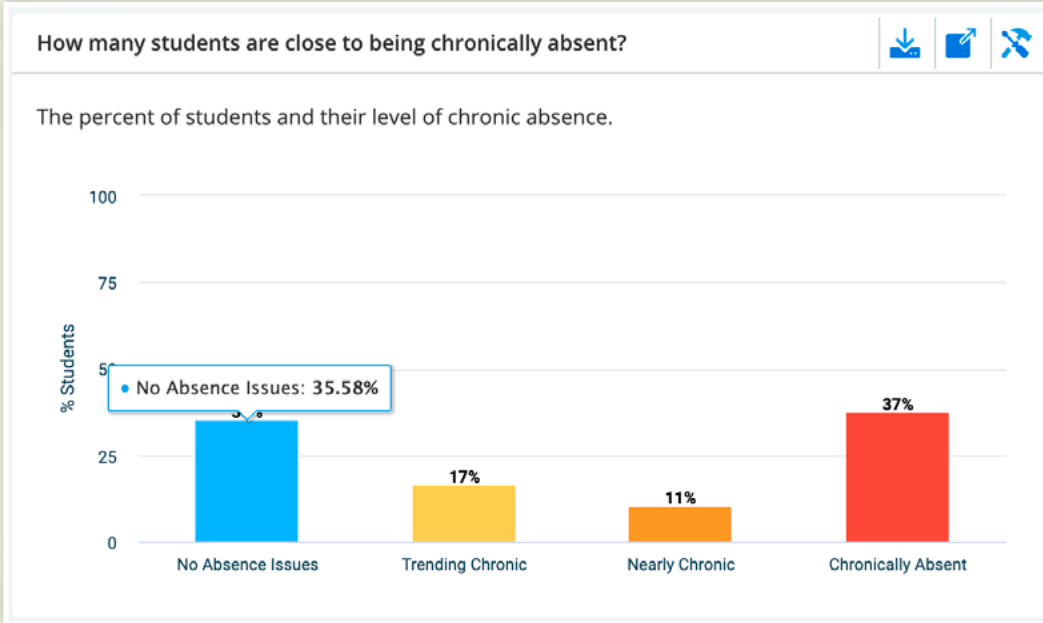


## Interactive Metrics

Metrics are interactive in three main ways: hovering, clicking, and zooming.

### Hover Tool

A pop up box appears when a user hovers over a bar or trendline in a metric. More information about the raw data that makes up that part of the metric can be found using the hover tool.



### Clicking to Drill Down

A user can drill down to a list of the individual students that make up the data in a particular portion of a metric by clicking on a bar or trendline.

How many students are close to being chronically absent?

The percent of students and their level of chronic absence.

Actions ▾

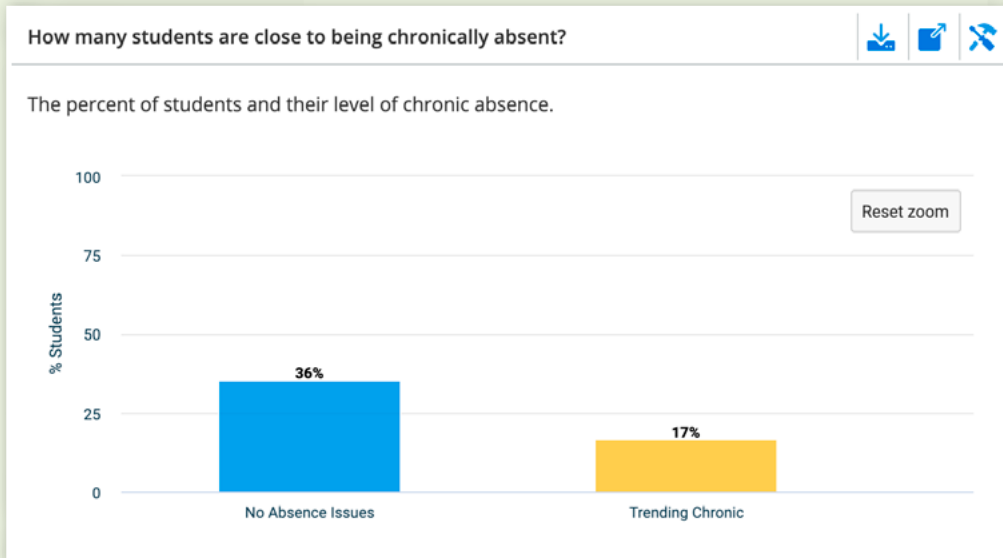
Total of 30000 row(s) with a row limit of 30000

<input type="checkbox"/>	STUDENT ID	NAME	GRADE LEVEL	GENDER	ATTENDANCE %	ABSENT TOTAL	CHRONIC LEVEL
<input type="checkbox"/>	10000	Sergio E.	03	Male	95.6%	8	No Absence Issues
<input type="checkbox"/>	100010	Ashlyn M.	10	Female	97.2%	5	No Absence Issues
<input type="checkbox"/>	100011	Elizabeth L.	11	Female	95.7%	2	No Absence Issues
<input type="checkbox"/>	100016	Damaris	09	Female	96.2%	2	No Absence Issues



## Zoom Tool

By clicking inside the lines of a metric and dragging to highlight the desired portion, a user can zoom into the selected portion of the metric. The metric can be reset to its original view by clicking the RESET ZOOM button in the upper right corner.



## Interactive Tables

Student lists appear in sortable and filterable tables with draggable and droppable columns. By clicking on a column title, a user can sort or filter the table by the contents of the chosen column. The columns can be clicked and dragged to change the order of the columns, or a column can be clicked, dragged above the table, and dropped to delete the column altogether.

How many students are close to being chronically absent?

The percent of students and their level of chronic absence.

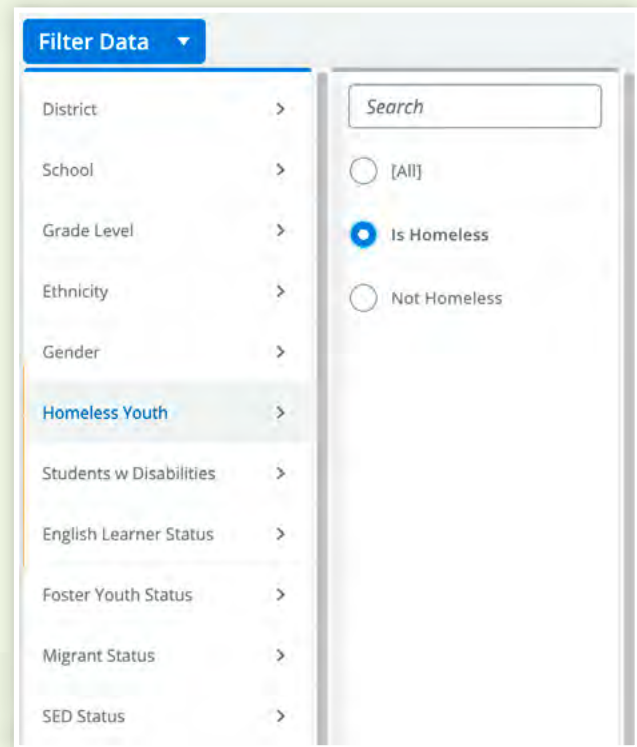
**Actions** ▼

Total of 30000 row(s) with a row limit of 30000

<input type="checkbox"/>	STUDENT ID	NAME	GRADE LEVEL	GENDER	ATTENDANCE %	ABSENT TOTAL	CHRONIC LEVEL
<input type="checkbox"/>	115562	Lopez Rodriguez, [REDACTED]		Female	98.9%	2	No Absence Issues
<input type="checkbox"/>	13234	Rodriguez Santos, [REDACTED]		Male	97.8%	4	No Absence Issues
<input type="checkbox"/>	20010940	Rodriguez Parra, [REDACTED]		Male	96.8%	6	No Absence Issues
<input type="checkbox"/>	20211468	Pasillas Rodriguez, [REDACTED]	09	Male	97.4%	2	No Absence Issues
<input type="checkbox"/>	205959	Palacios Rodriguez, [REDACTED]	05	Female	96.1%	7	No Absence Issues

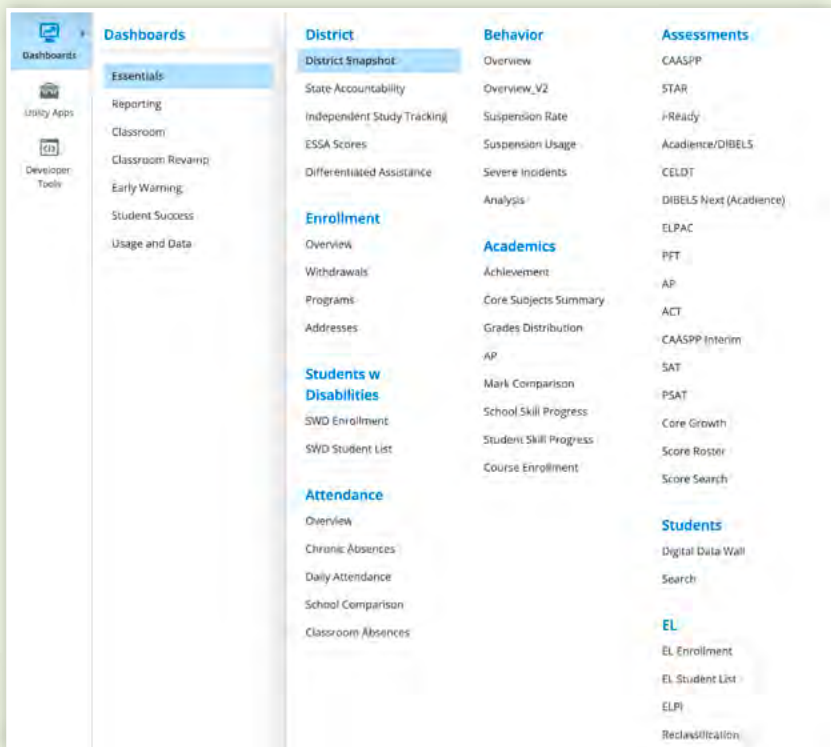
## Filter Data Tool

Using the FILTER DATA tool in the upper left corner of any dashboard, a user can filter based on multiple characteristics. By clicking outside of the filter data boxes, the dashboard will reset to reflect the newly applied filter(s) and will affect every metric and monitoring block on the dashboard. Multiple filters can be applied at one time, and the filters will follow from one dashboard to the next until they are removed by clicking the circled X next to the filter name in the list of filters at the top of the dashboard.



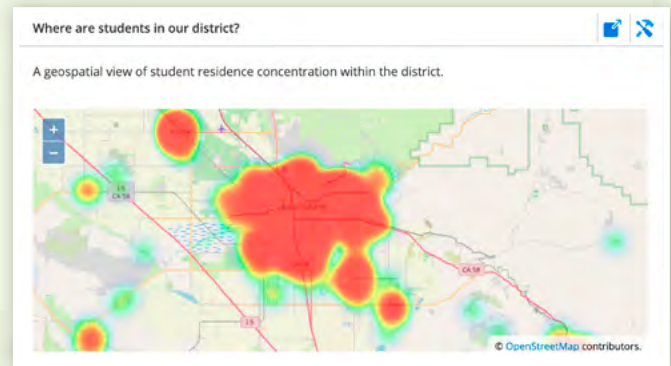
## The Dashboards Menu

The DASHBOARDS MENU in the upper left corner of the platform allows you to navigate between modules and dashboards within each module. The menu of modules, tools, and dashboards differs based on a user's permission level within KiDS.



## Heat Map Tool

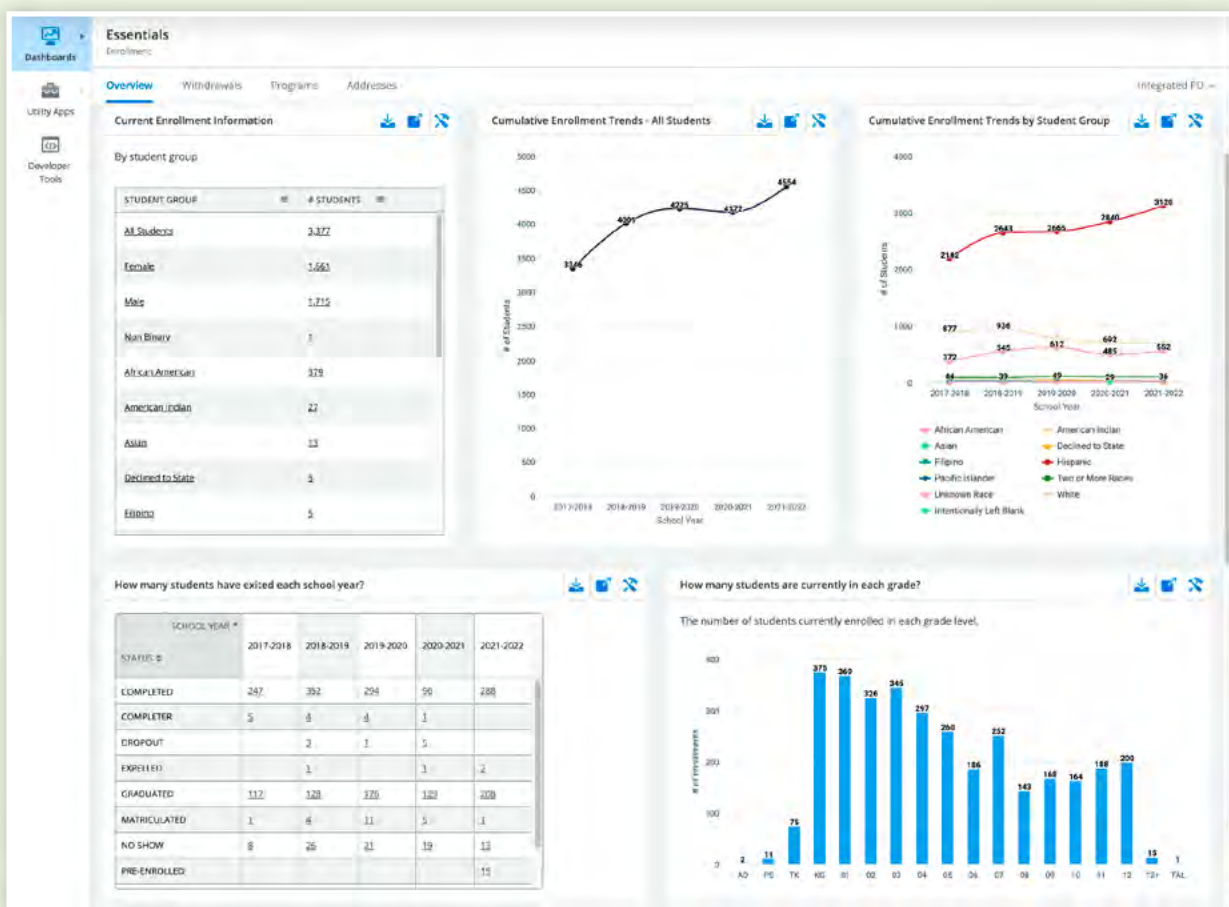
In the HEAT MAP, areas with high concentrations of students will appear red. Areas with lower concentrations of students will appear yellow or green. The tool is zoomable and clickable. Using the arrows to the upper left of the map or the scroll feature on the mouse, a user can zoom all the way down to street level. When zoomed to street level, white dots will appear at those coordinates where students are located. This does not reveal addresses but does indicate how many students are located at those coordinates. The dots, when clicked, will send the user to a list of the students at that location.



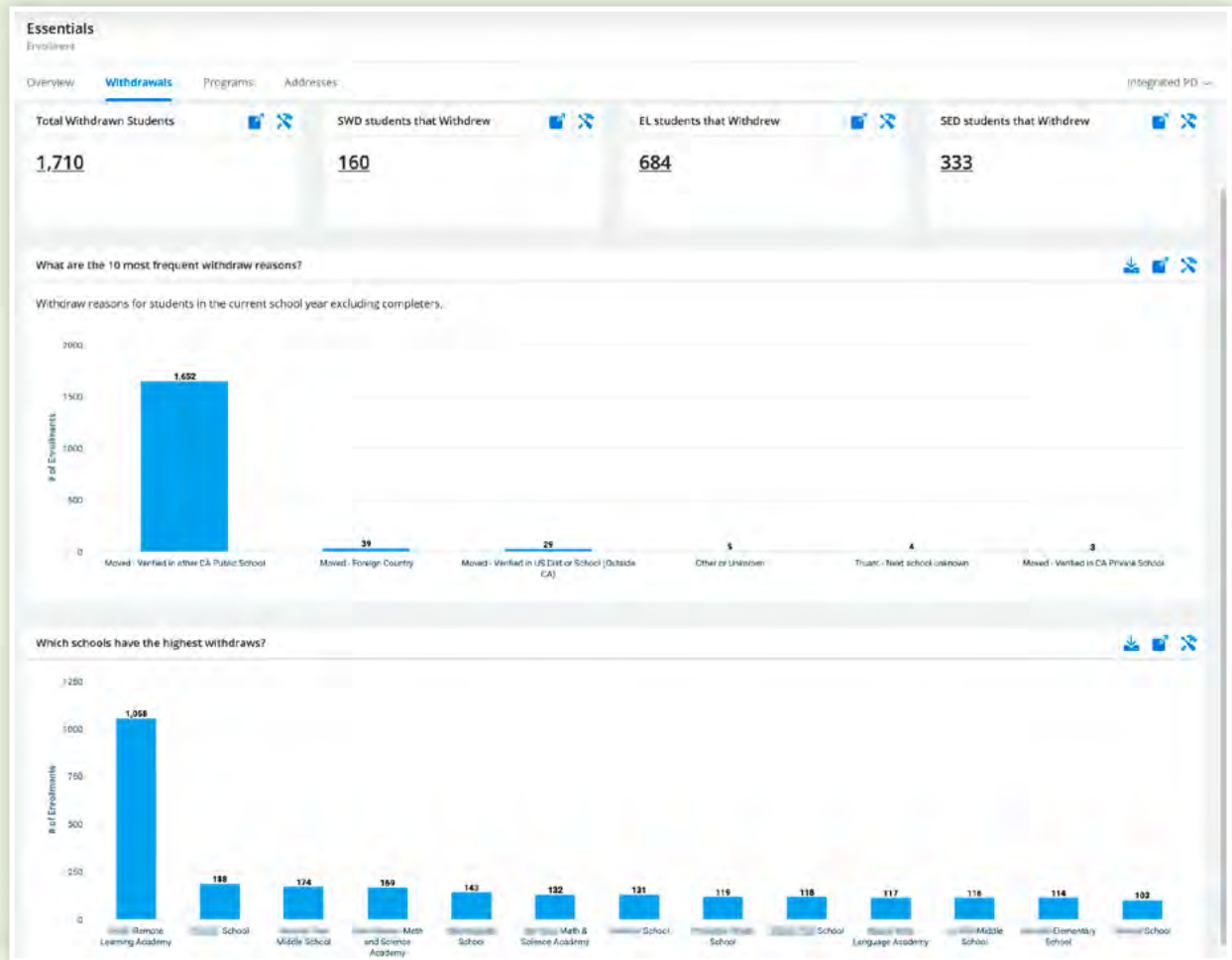
# ESSENTIALS

## Enrollment Overview

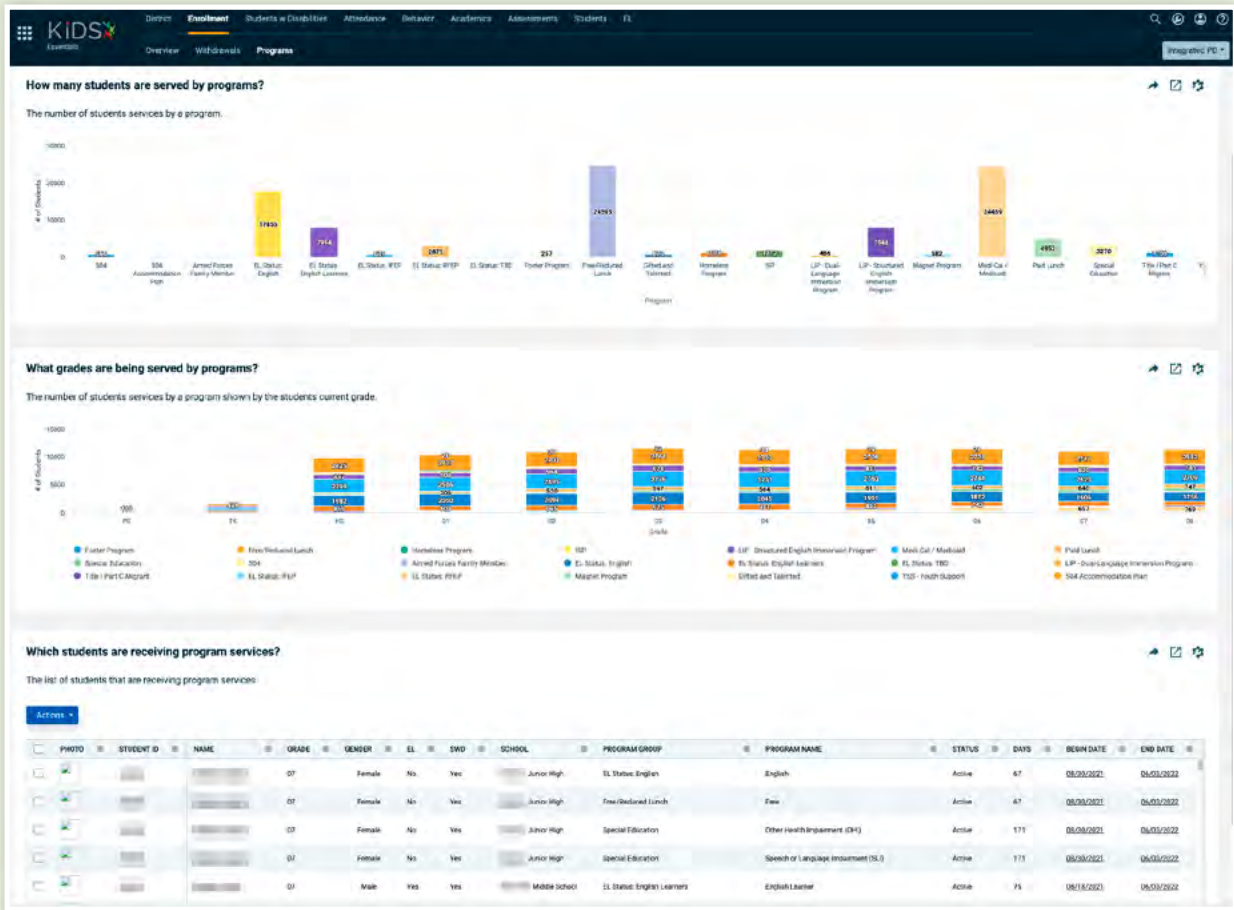
The ENROLLMENT OVERVIEW gives detailed information about the enrollment and demographics of a district or school.



The WITHDRAWALS dashboard captures the reasons students are withdrawing, the number of withdrawals per school, and information about withdrawals in relation to student groups.



The PROGRAMS dashboard visualizes how many students are enrolled in each program. The distribution of program membership in grade levels is also shown. An interactive table shows specific program membership by student.





# STUDENTS WITH DISABILITIES

## Students with Disabilities Tab

The SWD ENROLLMENT dashboard contains information detailing the numbers of students enrolled in SPED programs, how those numbers have changed from year to year, the school sites where students are receiving services, what kinds of services students are receiving, the primary disabilities of students, and the distribution of primary disabilities within grade levels. Additionally, there is a heat map to show where cohorts of students reside.





The SWD STUDENT LIST is a detailed list of all students enrolled in a SPED program along with their primary disability and educational placement. The list is sortable and filterable, and when a student name is clicked, leads to a student's Student Profile.

### SWD List

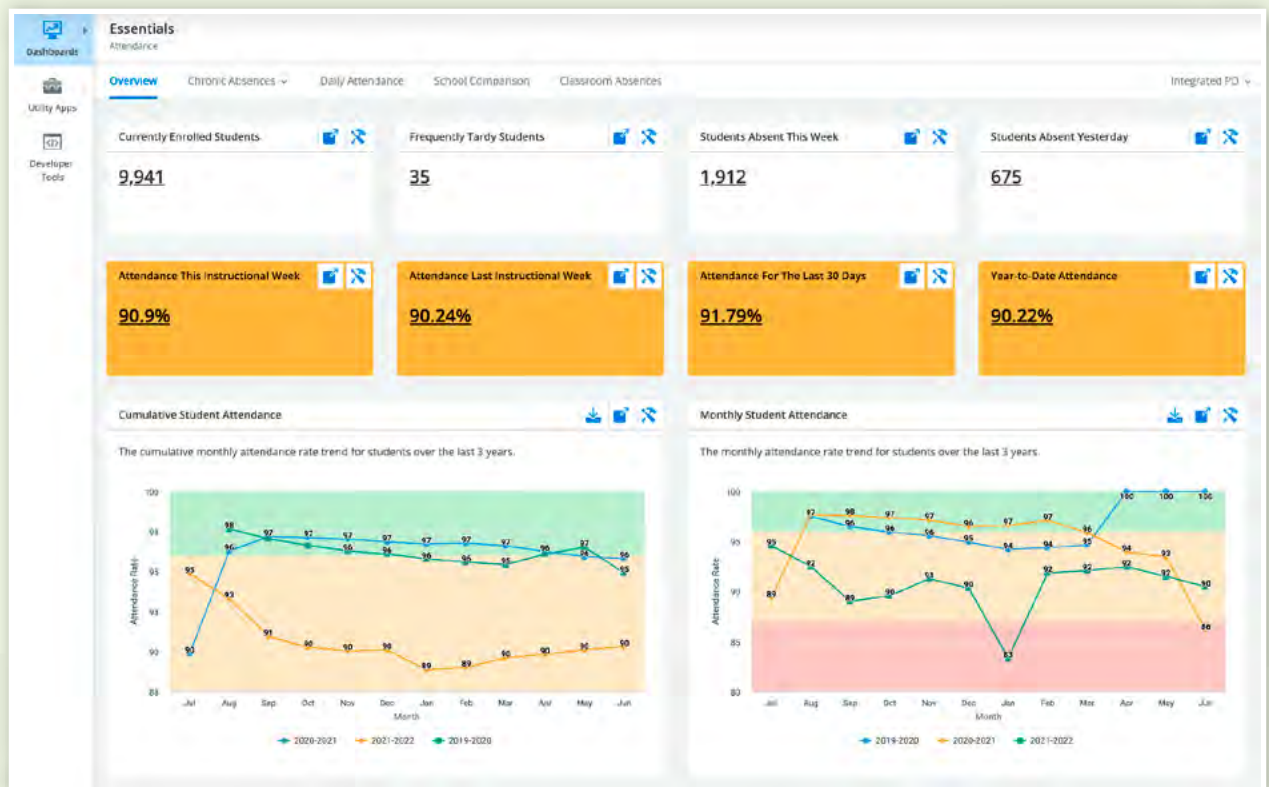
Actions +

STUDENT ID	NAME	CURRENT GRADE	GENDER	RACE	EL	STATUS	T	SCHOOL	PRIMARY DISABILITY	SWD CLASS
	Francisco J.	08	Male	Hispanic	No	Active		Middle School	Specific Learning Disability (SLD)	SDG
	Taylor M.	08	Female	Hispanic	No	Active		Middle School	Speech or Language Impairment (SLI)	SDG/Speech
	Yvette	08	Female	Hispanic	No	Active		Middle School	Specific Learning Disability (SLD)	RSP
	Daniel	08	Male	Hispanic	No	Active		Middle School	Specific Learning Disability (SLD)	RSP
	Samuel	08	Male	Hispanic	No	Active		Middle School	Specific Learning Disability (SLD)	RSP
	Dawood J.	08	Male	Hispanic	No	Active		Middle School	Specific Learning Disability (SLD)	RSP
	Norma A.	08	Female	Hispanic	No	Active		Middle School	Hearing impairment (HI)	RSP
	Israel A.	08	Male	Hispanic	No	Active		Middle School	Specific Learning Disability (SLD)	RSP/Speech
		08	Male	Hispanic	No	Active		Middle School	Specific Learning Disability (SLD)	SDG

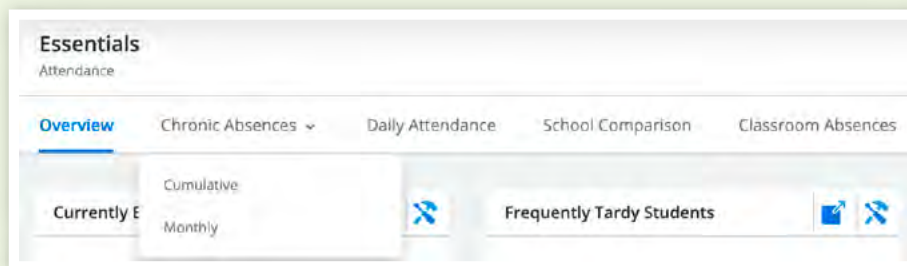


## ATTENDANCE TAB

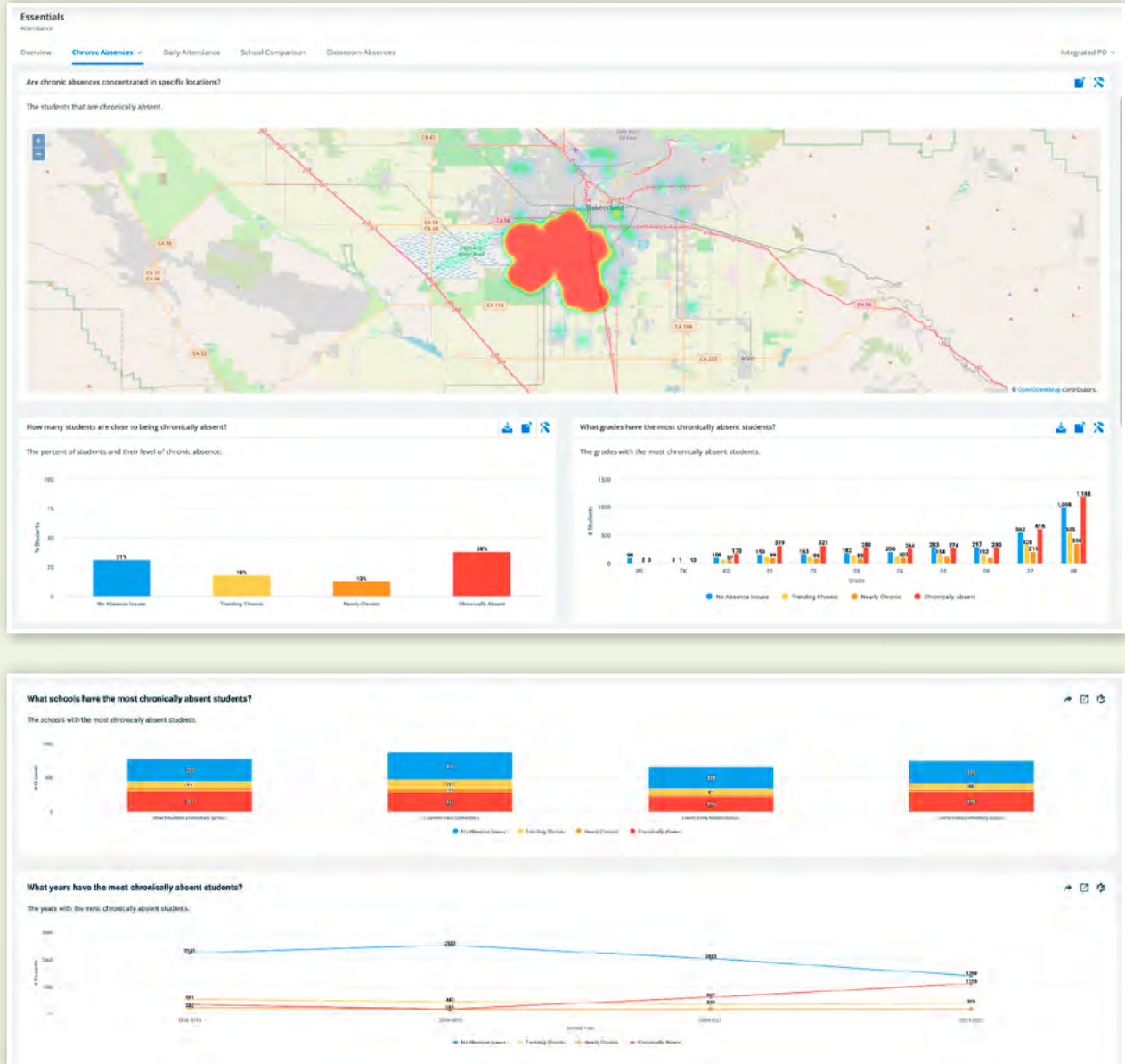
The ATTENDANCE OVERVIEW dashboard gives a high-level overview of attendance percentages and trends over time and percentages for student groups. Users have the ability to view 3 years of trend data for monthly attendance and cumulative attendance by month.



The CHRONIC ABSENCES dashboard includes two sub-dashboard options in the drop-down menu.



The CUMULATIVE subdashboard visualizes chronic attendance in several ways. The heatmap provides the location of students meeting the chronically absent threshold. Other metrics include a breakdown of categories of attendance including chronically absent, nearly chronic, trending chronic, and no absence issues. Further metrics include attendance data related to grade level, student group, and absence type. District level users have the ability to view comparisons between individual schools and four-year trend comparisons for each threshold.



The MONTHLY sub dashboard allows users to track the monthly attendance percentages for all student groups. A heat map metric further visualizes the percentages of chronically absent students on a month-to-month grid.



The DAILY ATTENDANCE dashboard details the number of absences for each attendance reason for each day of school.

Essentials

Attendance

Overview

Chronically Absences v

Daily Attendance

School Comparison

Classroom Absences

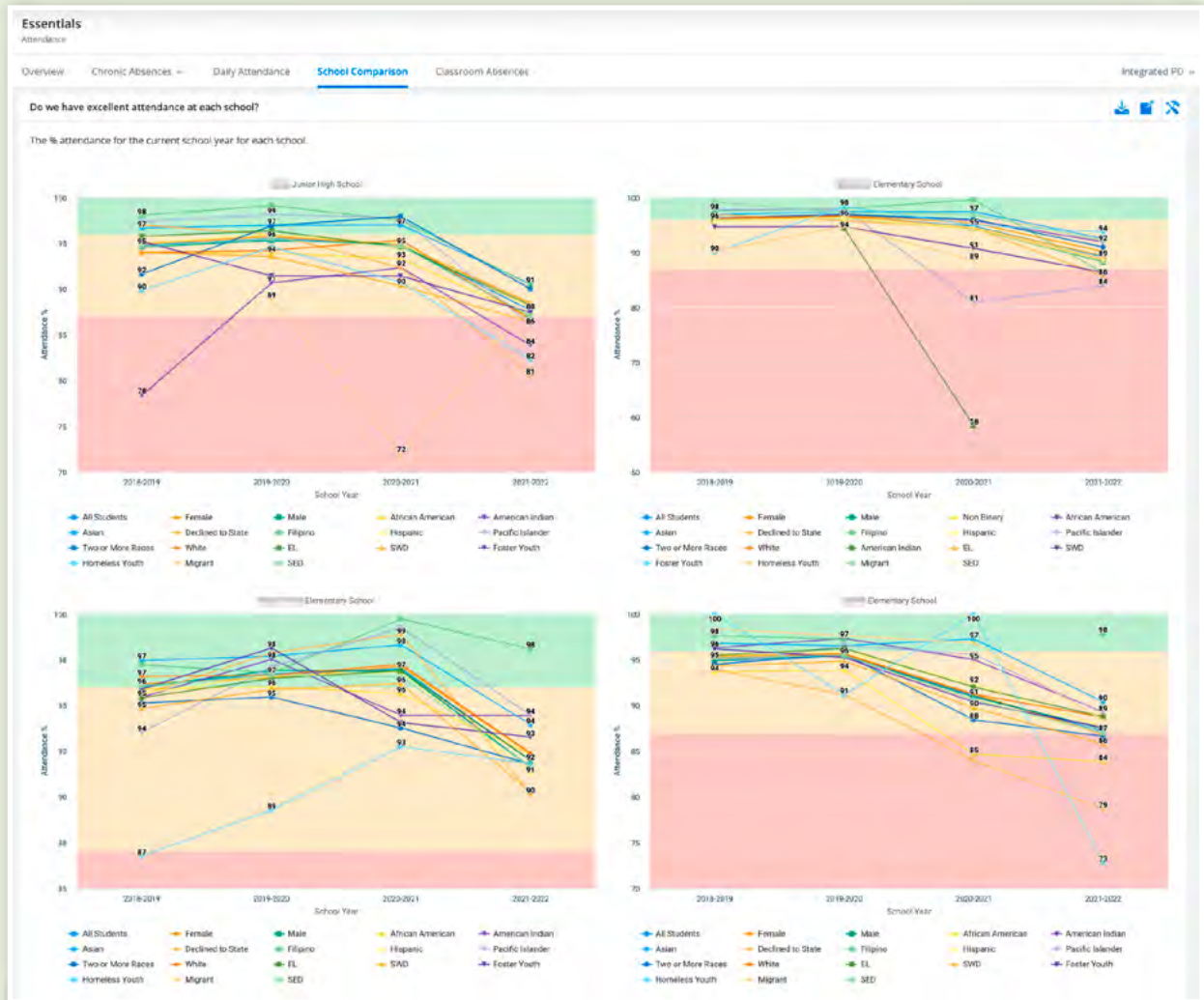
Integrate

Attendance Codes By Day

DATE	TYPE ABSENCE REASON	ED						LT		ER						OVER		Totals
		CV219 Excused	Excused	Unexcused	Suspension	Personal	Truant	Absent	Late < 30 Min	Late > 30 Min	=	Ind Study	Note	Alt Class Setting	ACES/Summer Positive	Field Trip	=	
08/26/2021		4	319	143		0			80	19	2,118	108	0					8,072
08/27/2021		2	814	180		0			68	19	7,099	109	2					8,079
08/30/2021		2	737	193		3			62	23	6,952	115	3					8,095
08/31/2021		2	782	139		3			45	19	6,992	121	11					8,119
09/01/2021		3	827	145	1	1			54	21	6,981	121	4					8,127
09/02/2021		8	814	176	3	1			55	14	6,925	130	7					8,133
09/03/2021		10	889	202	4				72	12	6,995	131	13					8,129
09/07/2021		13	777	231	9	2			75	18	6,865	134	10					8,134
09/08/2021		15	844	196	9	2			70	19	6,854	134	12	1				8,146
09/09/2021		15	788	224	3	2			60	21	6,885	135	9	1				8,145
09/10/2021		17	830	223	5	2			68	26	6,774	85	6	1				8,154
09/13/2021		34	698	262	5	0			92	13	6,975	80	13	1				8,161
09/14/2021		53	620	292	4	1	1		81	28	7,086	87	3	1				8,169
09/15/2021		51	597	182	3	1			86	22	7,132	87	6					8,174
09/16/2021		48	587	198	2	2			114	35	7,101	83	10					8,180
09/17/2021		56	602	285	5	1			91	21	7,035	83						8,179
09/20/2021		42	531	272	8				126	32	7,078	88	4	1				8,182
09/21/2021		39	489	157	12				89	24	7,280	91	4	1				8,186



The metrics included in the SCHOOL COMPARISON dashboard allow users with district-level permissions to compare attendance between school sites year over year. This data includes each student group. Site-level users will only view the data for the school to which they are assigned.



In the CLASSROOM ABSENCES dashboard, users gain information about student attendance specific to teachers and their courses by semester and period.

Essentials

Attendance

Overview Classroom Absences Daily Absences School Comparison Classroom Absences

Integrated PDF

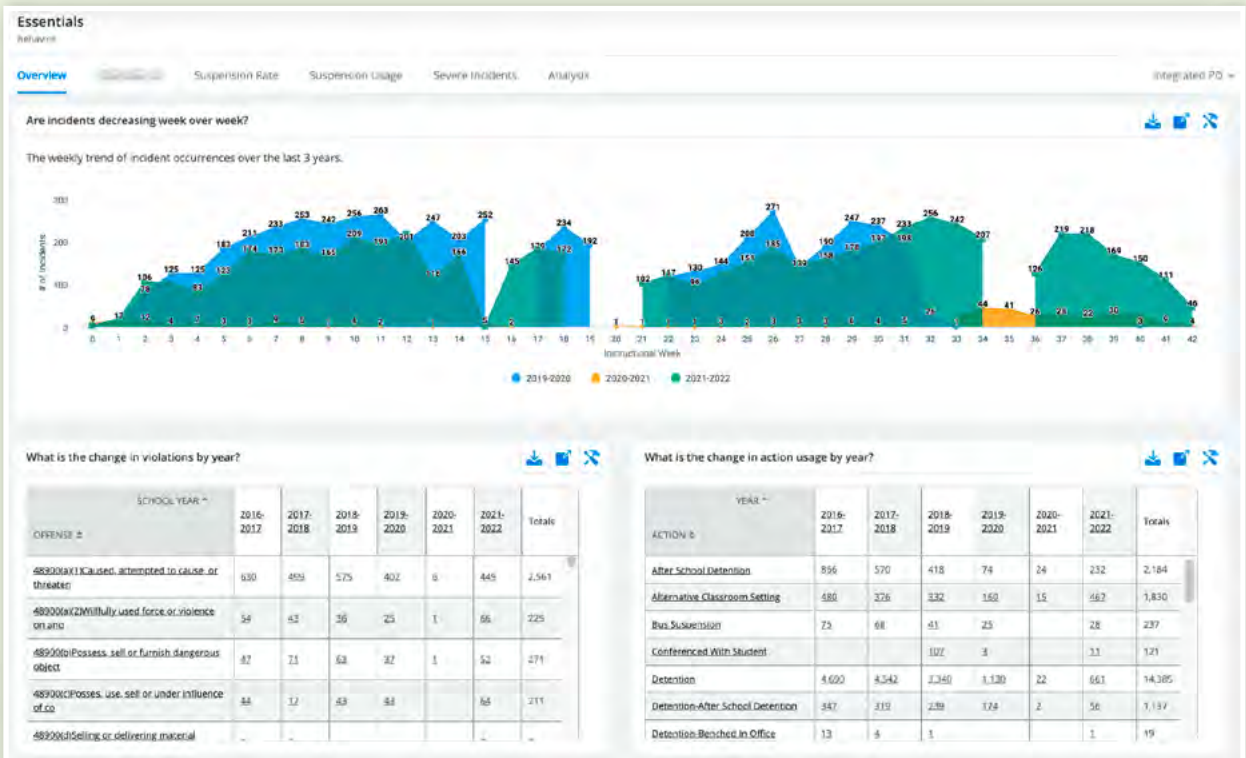
What are the absence and tardy counts for classrooms this year?

STATE NAME	COURSE NAME	SEMESTER 0		1		2		3		4		5		6		7		8		9		
		ATTENDANCE PERIOD		1		2		3		4		5		6		7		8		9		
		# Period Absent	# Periods Tardy	# Period Absent	# Periods Tardy	# Period Absent	# Periods Tardy	# Period Absent	# Periods Tardy	# Period Absent	# Periods Tardy	# Period Absent	# Periods Tardy	# Period Absent	# Periods Tardy	# Period Absent	# Periods Tardy	# Period Absent	# Periods Tardy	# Period Absent	# Periods Tardy	
Lucas A	MUSIC SUMMER SCHOOL	15	5	17	0																	
Jessica	MUSIC SUMMER SCHOOL	22	0	16	0																	
	CHORUS					123	31			152	13											
Rebecca C	MUSIC SUMMER SCHOOL	25	0	42	0																	
	CHORUS									183	38	123	67									
Tony	SECURED	32	0																			
	SEC - SH					159	26			152	13	152	1	175	2	151	2		133	2	133	0
Roberto A	MUSIC SUMMER SCHOOL	16	0	5	0																	
Audrey M	MUSIC SUMMER SCHOOL	26	0	38	0																	
	CHORUS					226	71															
	ADVANCED CHORUS									166	5											
	ADV ORCHESTRA									32	1											
	ORCHESTRA											98	0									
Sharon K	QUEST	30	0																			
	SCIENCE II					178	113			190	13			217	13	309	52		402	34	386	31
	TEACHER AIDE																		2	6		

# BEHAVIOR

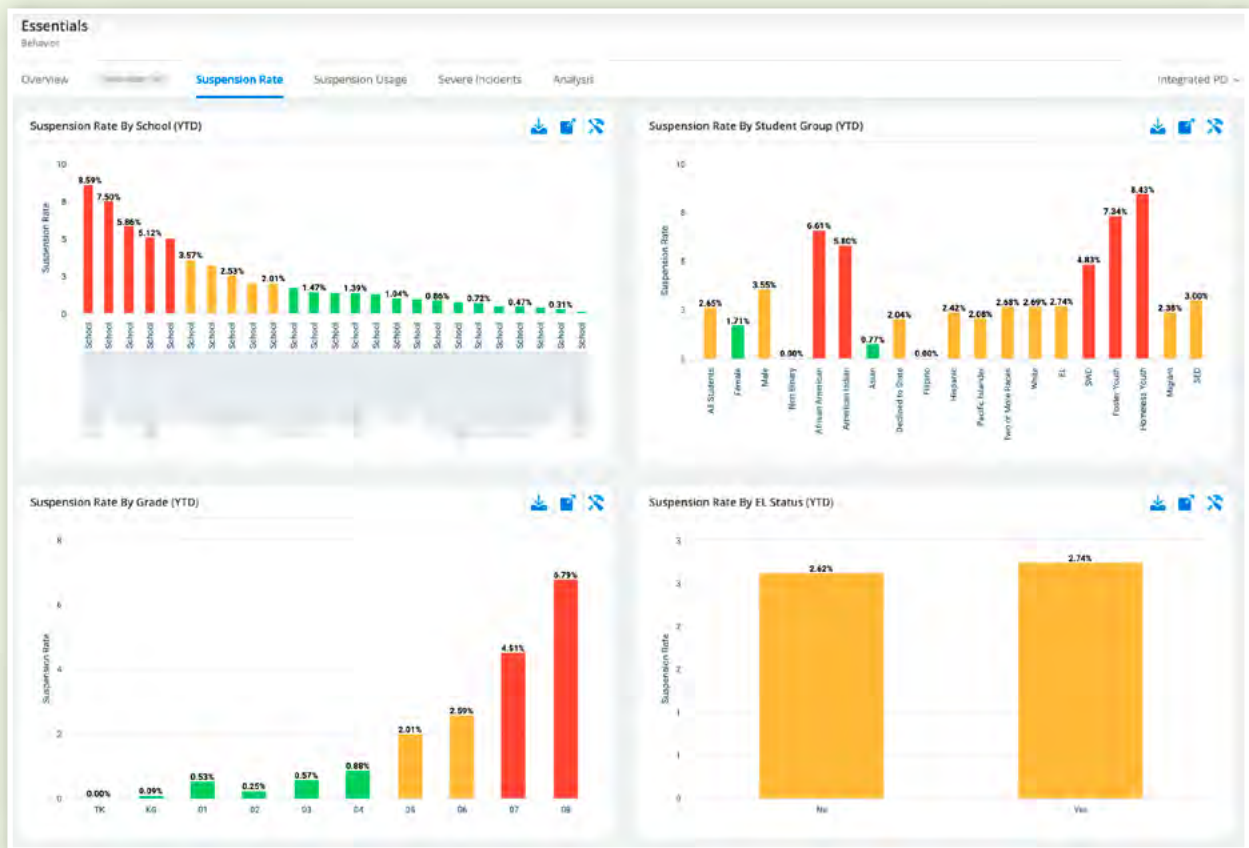
## Behavior Tab

Data found in the BEHAVIOR OVERVIEW dashboard includes metrics that provide information about a district's behavior trends, incident types, actions, and suspension rate. Incident details are divided by school site, location, day, time, grade level, and student group.



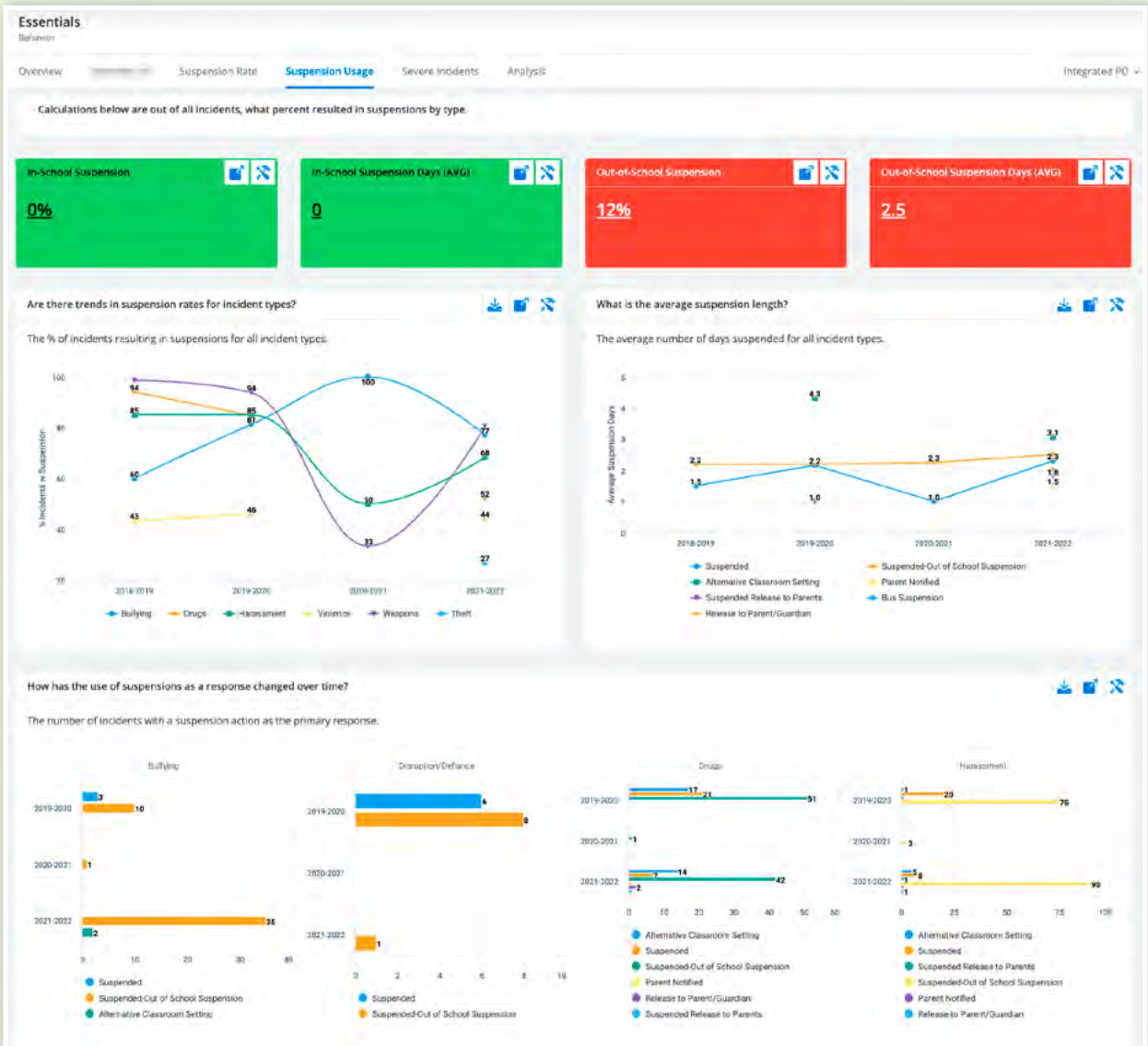
## Suspension Rate

The SUSPENSION RATE dashboard displays the unduplicated count of students suspended who have an aggregate suspension of at least one full day divided by the cumulative enrollment. The dashboard includes multiple metrics focused on year-to-date suspensions as well as focused metrics for student groups and trends for all students.



## Suspension Usage

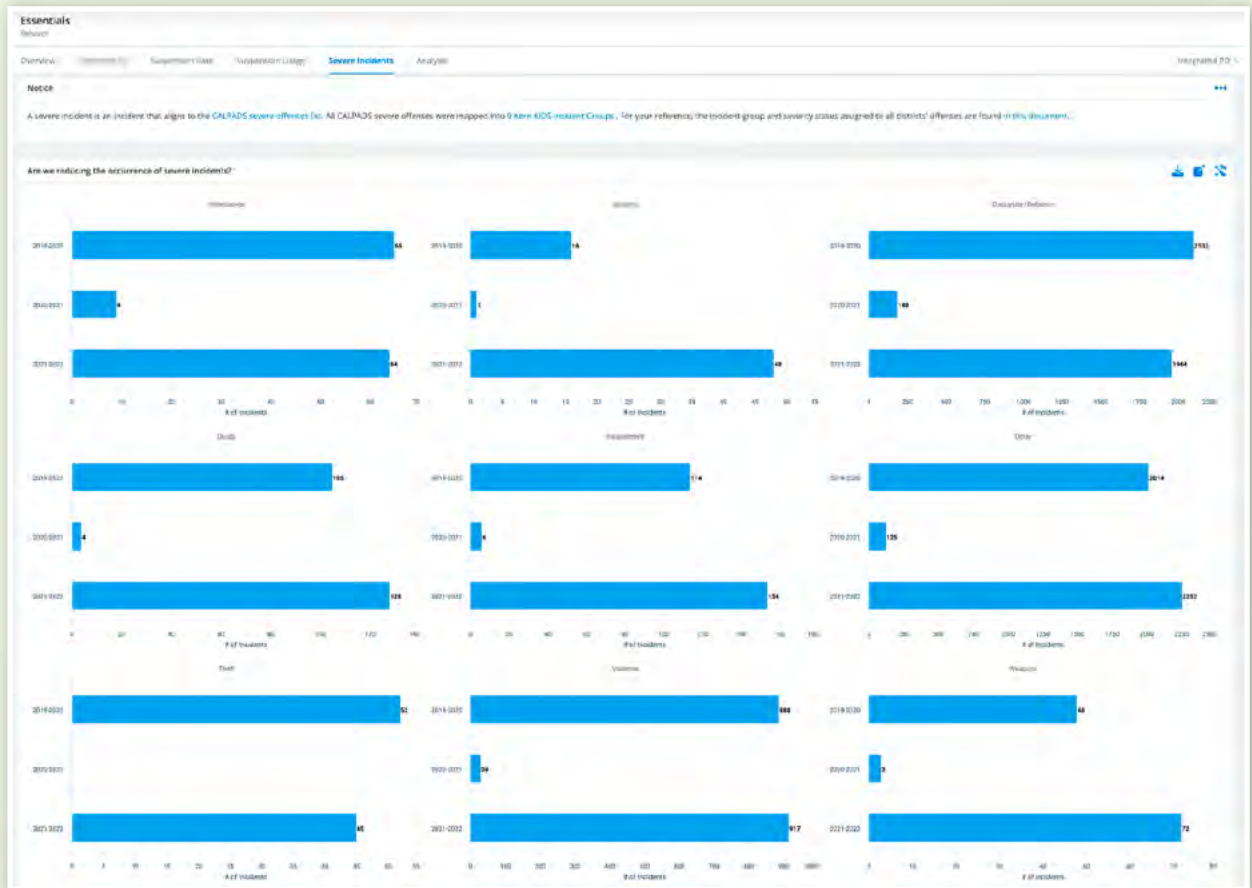
The SUSPENSION USAGE dashboard tracks the rate that a school or district is employing suspensions, the average length of a suspension, and what types of incidents are resulting in suspension.





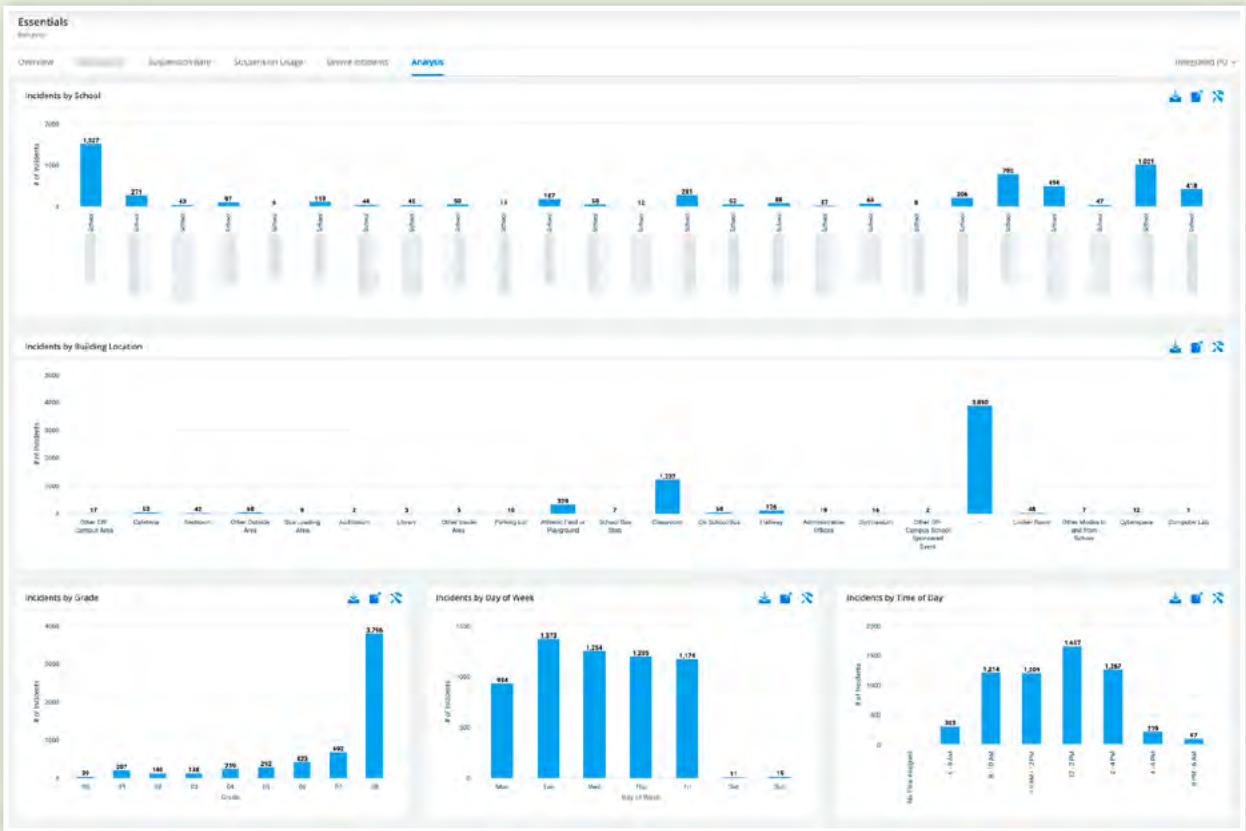
## Severe Incidents

The SEVERE INCIDENTS trends dashboard displays year-to-year comparisons between the types of incidents along with the rate at which it has been used each year. This dashboard looks at how the number of incidents has changed over time.



## Analysis

The ANALYSIS dashboard displays a breakdown of where incidents are occurring by site, building location, grade level, day, time, location, student group, and incident type totals.

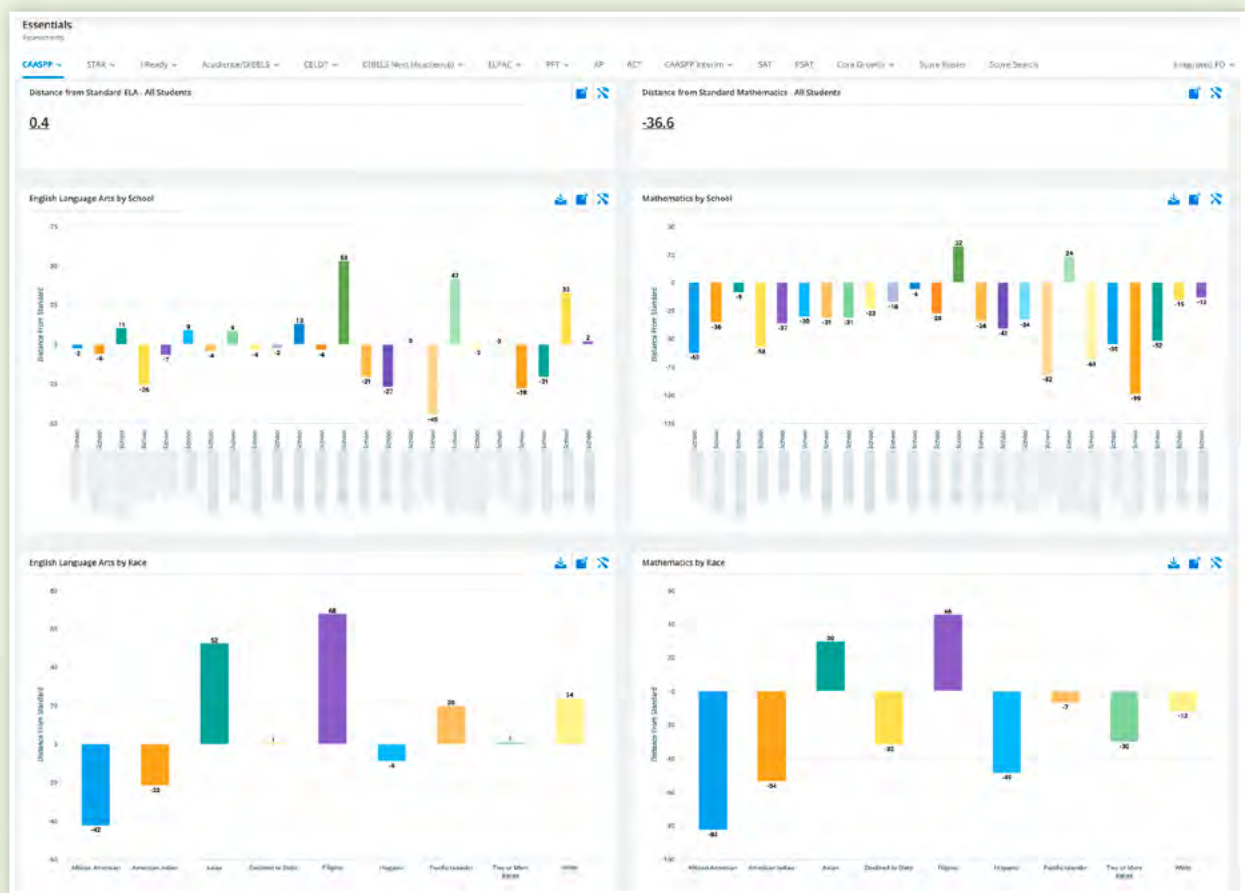


# ASSESSMENTS

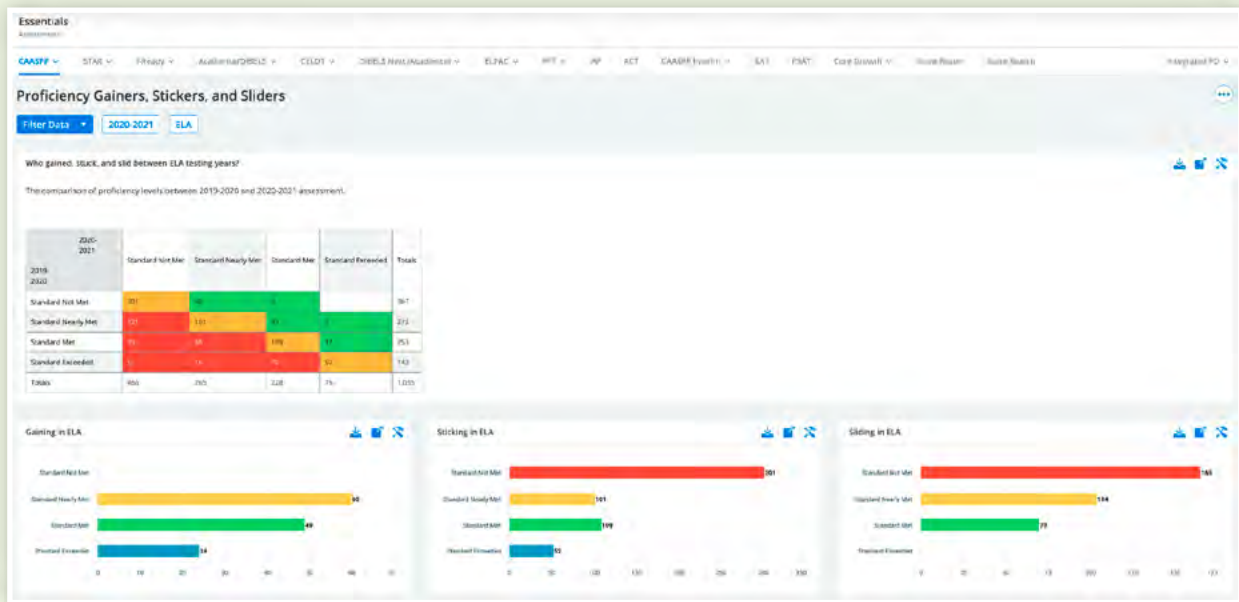
## CAASPP Assessment Metrics

### Distance From Standard

DISTANCE FROM STANDARD metrics visualize DFS values at different levels of aggregation for both ELA and Math. Gainers, Stickers, Sliders.

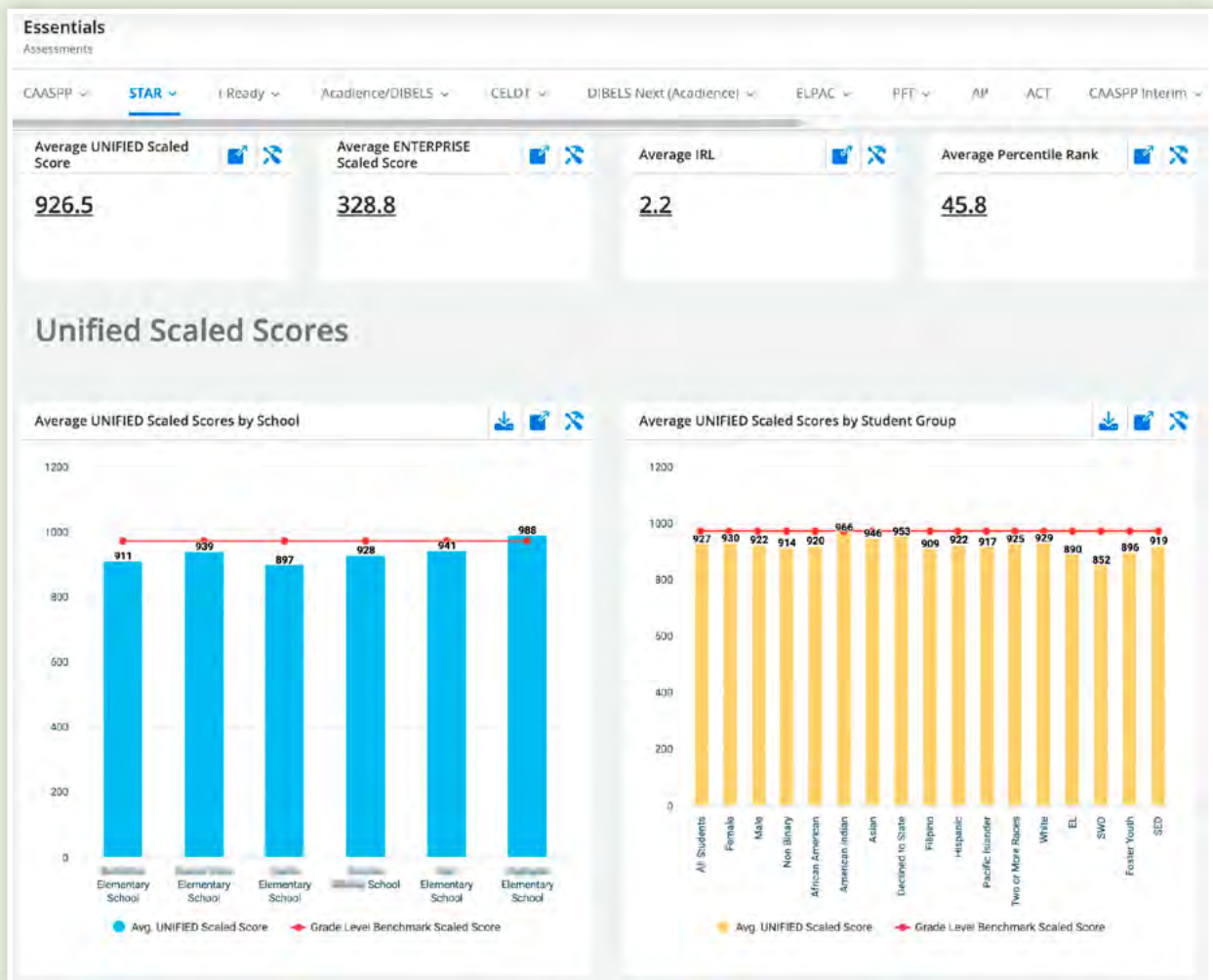


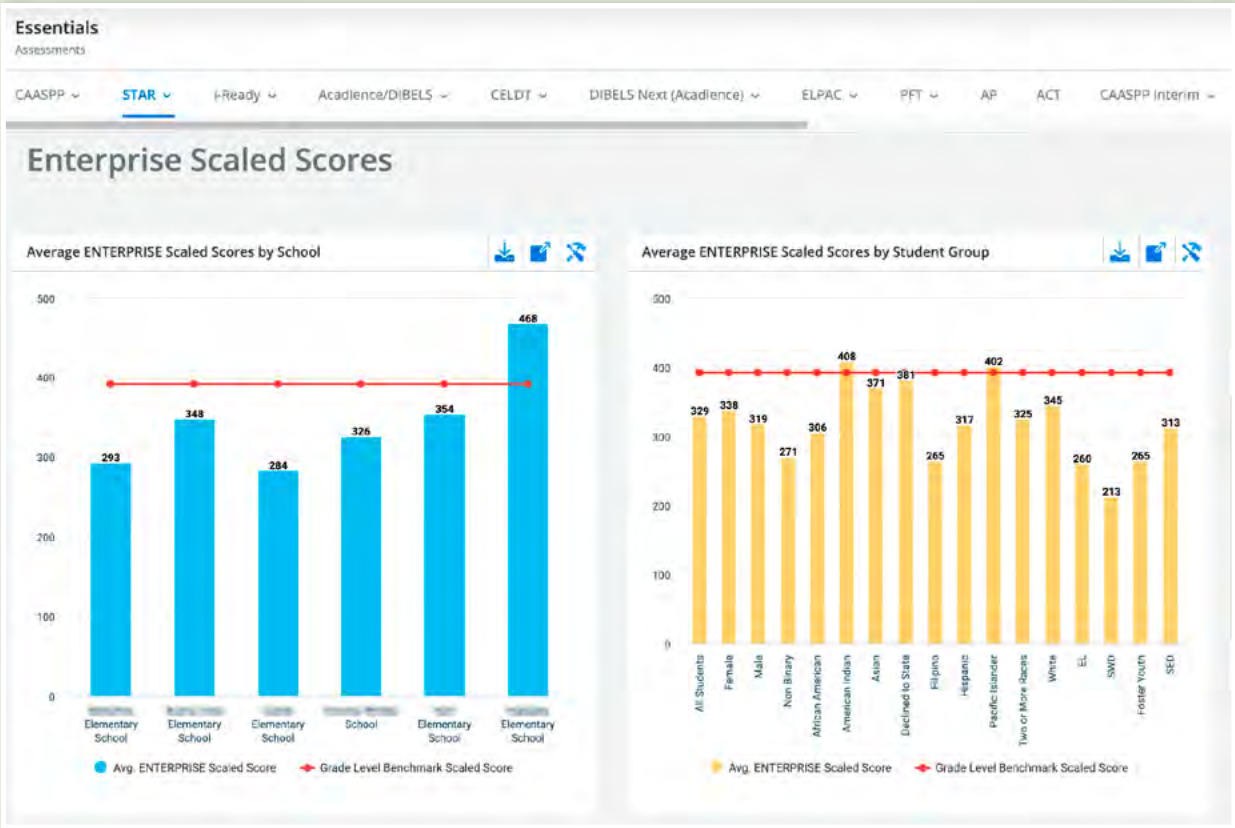
The metrics on the GAINERS, STICKERS, SLIDERS dashboard show the relationship between the proficiency level of students from one year to the next. For example, if a student scored in the Standard Met proficiency level for the current year but scored in the Standard Exceeded level the previous year, that student is a slider. If a student maintained the same proficiency level from year to year, the student is a sticker. The data for this metric comes directly from raw score files out of TOMS and are submitted to KiDS by the district.



## STAR Assessment Metrics

The metrics on the STAR dashboards detail the different types of scores calculated for the STAR Reading, Math and Early Literacy tests. In addition, the scores are visualized in comparison to the target benchmark score for the specified testing window by a red dot or line. The data for these metrics come directly from the Renaissance Learning system. Testing windows are based on each district's assessment calendar. The benchmark score is taken from Renaissance Learning documentation. Both Unified and Enterprise scores are included.



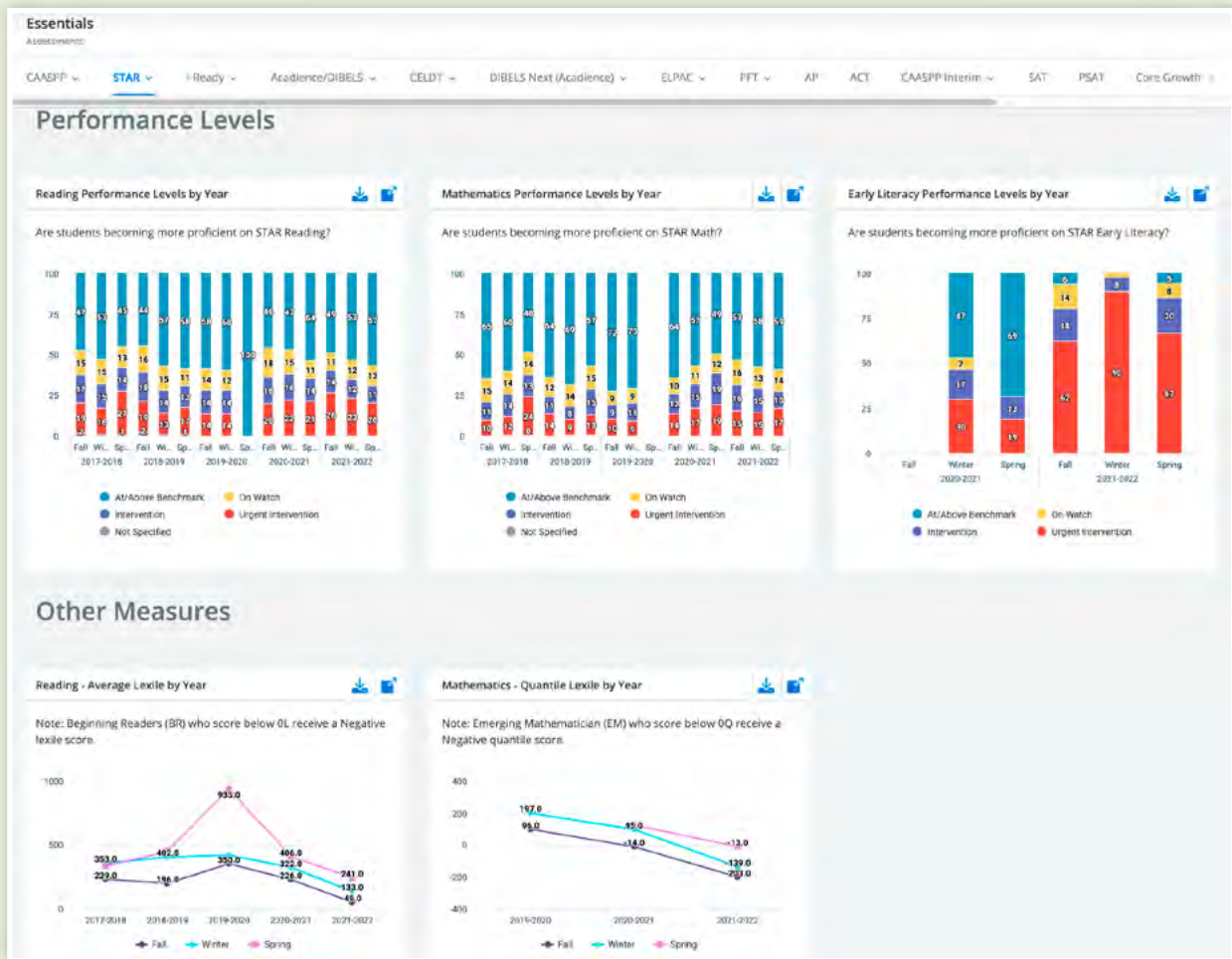




Further, the GLOBAL WINDOW COMPARISON dashboard reveals score trends over time in both ELA and math.

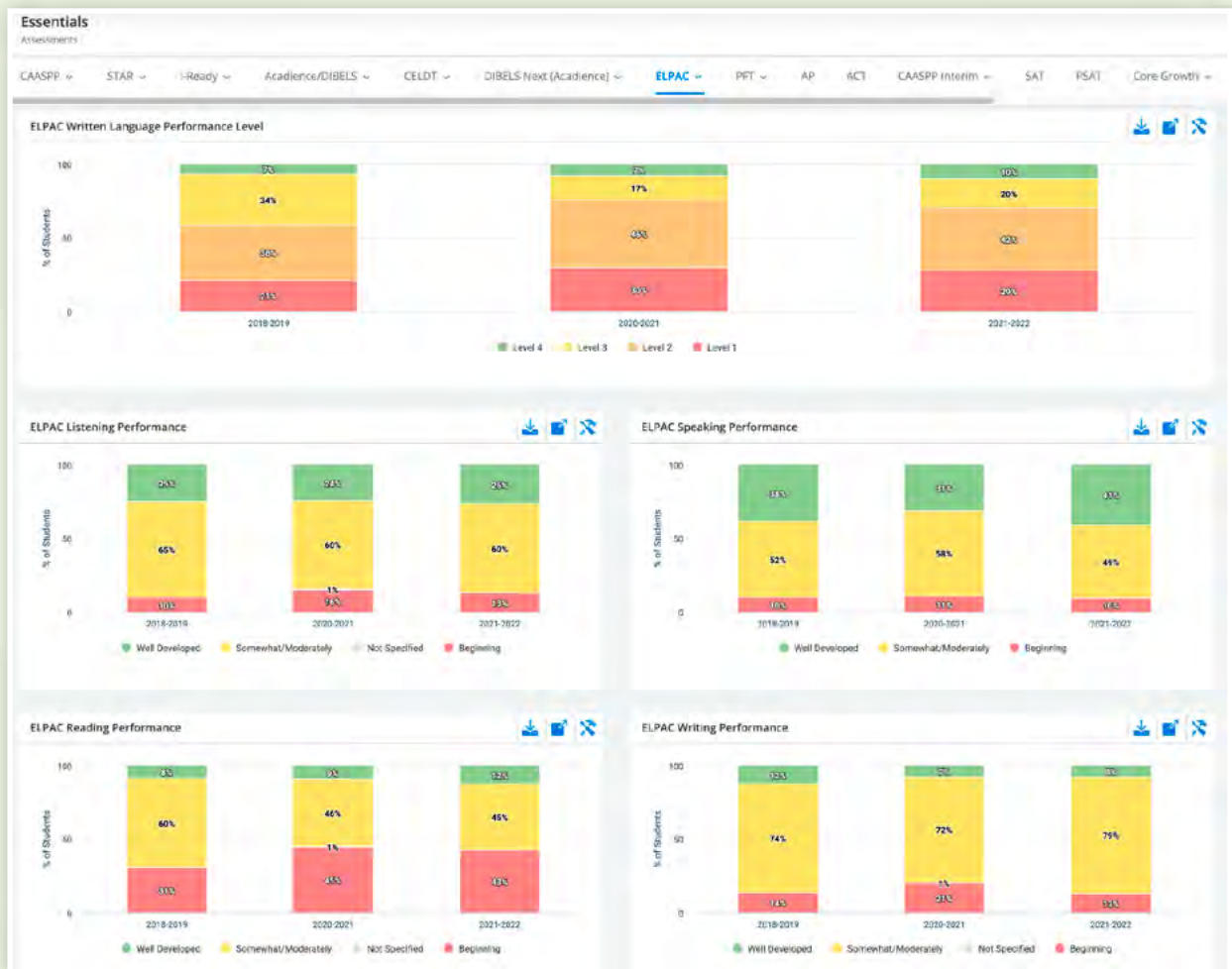




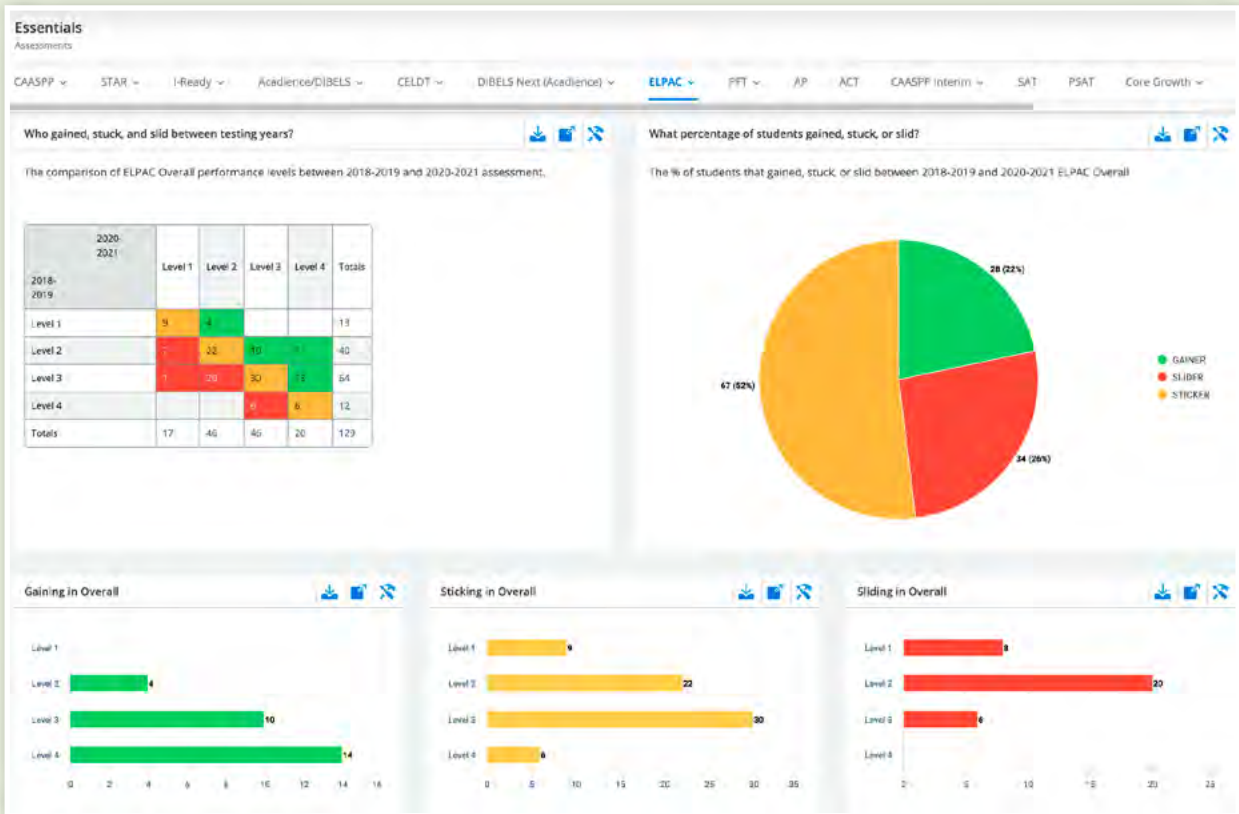


## ELPAC Assessment Metrics

ELPAC assessment metrics are available for both the initial and summative ELPAC assessments. Data is visualized by performance level for overall scores and domains. Additionally, summative data is visualized for analysis by grade levels and performance trends year over year. The data is gathered from raw score reports out of TOMS and are submitted to KiDS by each district.

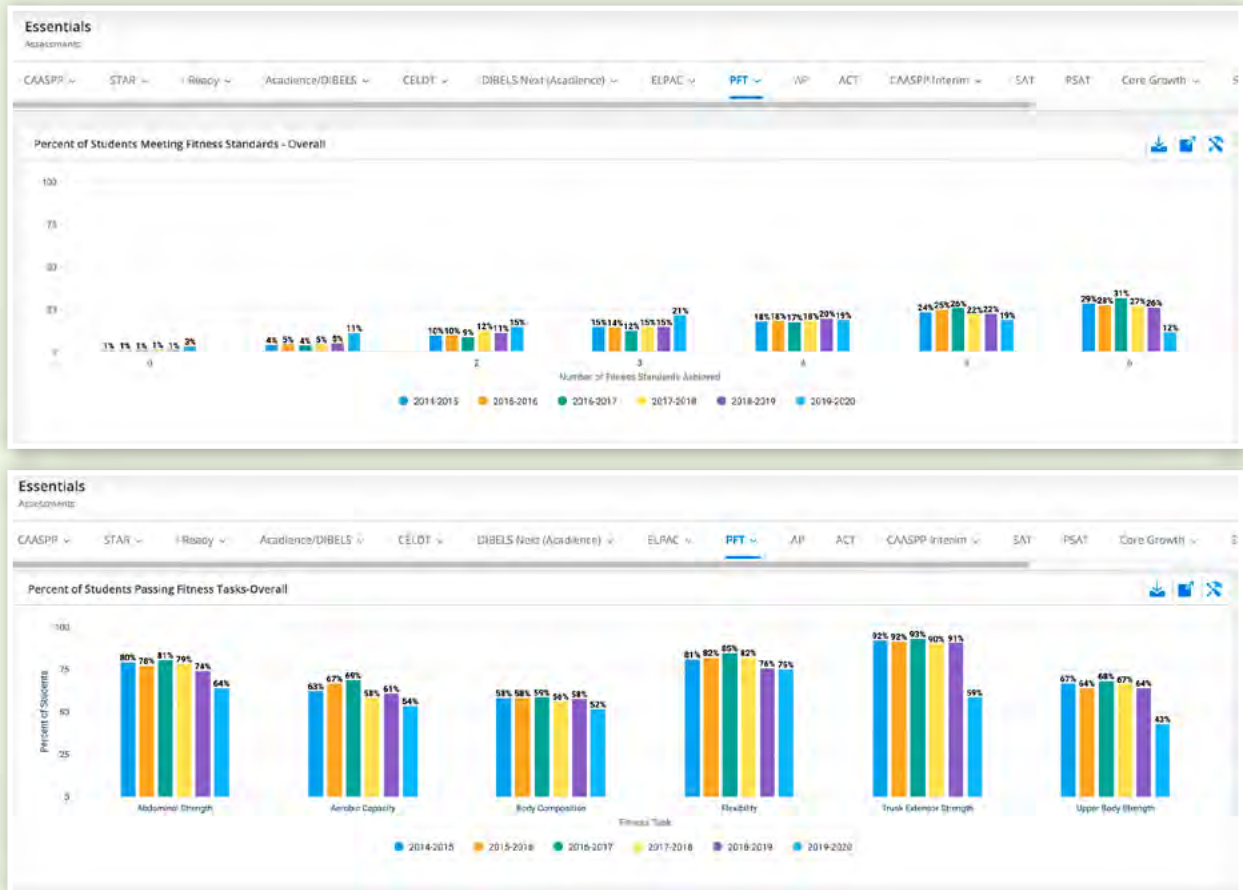


A GAINERS, STICKERS, SLIDERS set of metrics is also included in the ELPAC dashboards.



## Physical Fitness Test (PFT) Metrics

The PFT dashboard houses metrics visualizing overall performance by grade level and by specific task as well as by gender. The data used to create these metrics is taken from raw score reports out of TOMS and submitted to KiDS by individual districts.



## Advanced Placement (AP) Test Metrics

The AP test metrics show data over time by school, scores of 3+, and by test subject. These lists, when clicked, will send users to a list of students making up the data point clicked. The raw score reports from the AP organization are submitted to KiDS by each district and metrics are compiled using these reports.

Essentials

Assessments

CAASPP < STAR < i-Ready < Acadience/DIBELS < CELDT < DIBELS Next (Acadience) < ELPAC < FFT < AP < ACT < CAASPP Interim < SAT

Count of AP Students Scoring 3+ by School

SCHOOL YEAR SHORT	2015	2016	2017	2018	2019	2020	2021
SCHOOL							
High School	104	136	122	148			
High School	185	221	192	189			
High School	212	194	194	187			
High School	6	38	36	50			
High School			62	84			
High School	144	148	125	126			
High School	151	134	125	150			

Count of AP Students Who Took an AP Exam by School

SCHOOL YEAR SHORT	2015	2016	2017	2018	2019	2020	2021
SCHOOL							
High School	188	215	188	226			
High School	324	358	332	311			
High School	309	317	292	258			
High School	2	22	96	103			
High School			80	148			
High School	238	268	304	251			
High School	292	319	296	324			

Number of AP Exams by School

SCHOOL YEAR SHORT	2015	2016	2017	2018	2019	2020	2021
SCHOOL							
High School	341	388	273	345			
High School	720	827	718	670			
High School	513	525	389	352			
High School	2	97	123	157			
High School			115	238			
High School	341	419	470	382			
High School	451	492	505	570			

Percent of AP Students Scoring 3+ by School

SCHOOL YEAR SHORT	2019	2020	2021
SCHOOL			
High School	31.8%	43.2%	
High School	28.4%	91%	
High School	13.7%	56.5%	12.5%
High School		53.3%	35.5%

Essentials

Assessments

CAASPP ▾

STAR ▾

i-Ready ▾

Acadience/DIBELS ▾

CELDT ▾

DIBELS Next (Acadience) ▾

ELPAC ▾

PFT ▾

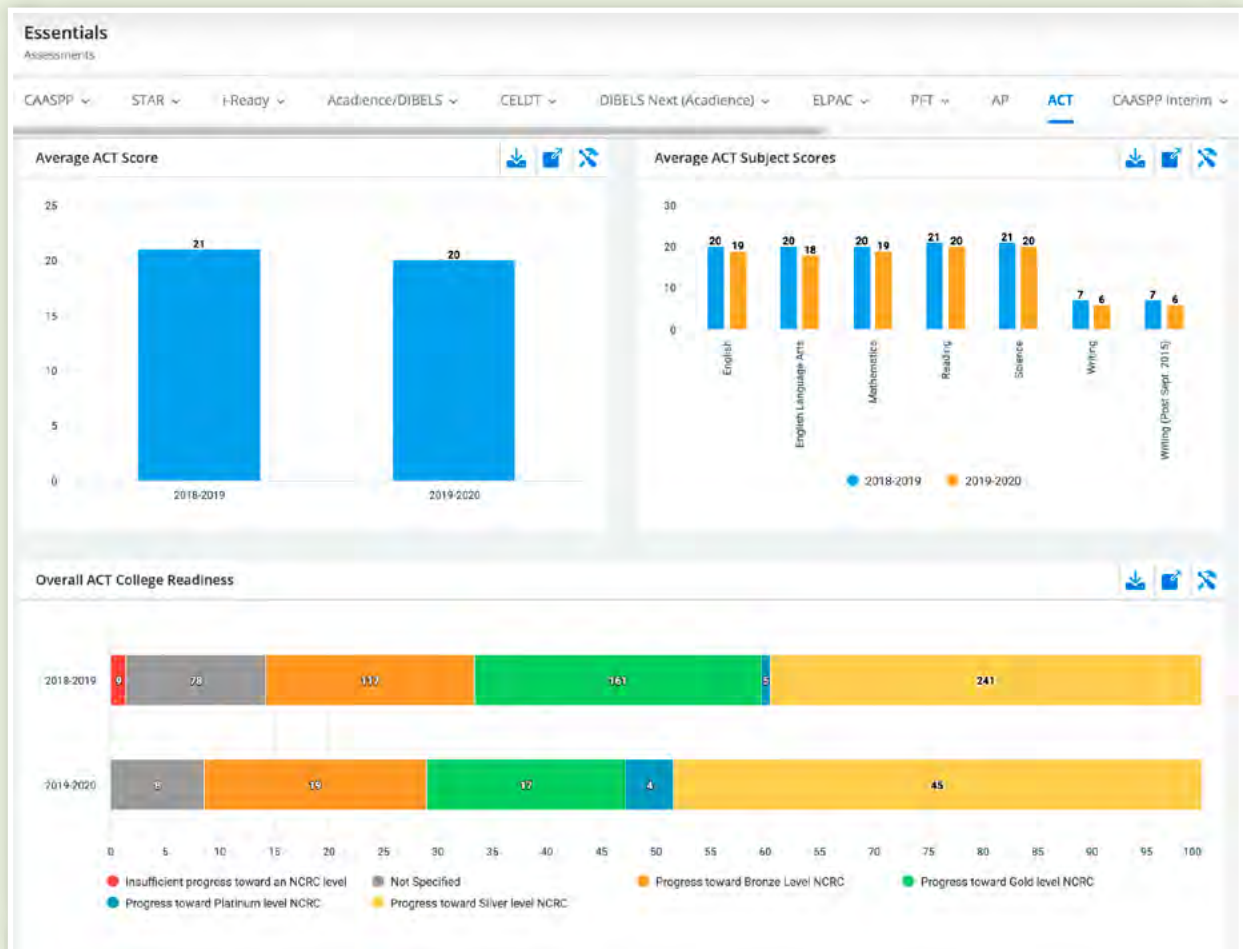
AP

TEST SUBJECT	SCHOOL YEAR SHORT	TEST RESULT	Extremely Well Qualified	Well Qualified	Qualified	Possibly Qualified	No Recommendation
Arts	2015		1	2	5		1
	2016		8	4	12	2	1
	2017		8	15	14	2	
	2018		13	16	12	6	3
	2020			5	2	1	
	2019			4	3		
Computer Science	2016		2		1	1	1
	2017		6	6	14	7	6
	2018		3	11	25	13	14



## American College Testing (ACT) Assessment Metrics

ACT results are visualized overall and by subject scores over time as well as in relation to college readiness criteria. The data for these metrics come from the ACT raw score files submitted to KiDS by each district.



## Scholastic Aptitude Test (SAT)/Preliminary Scholastic Aptitude Test (PSAT) Assessment Metrics

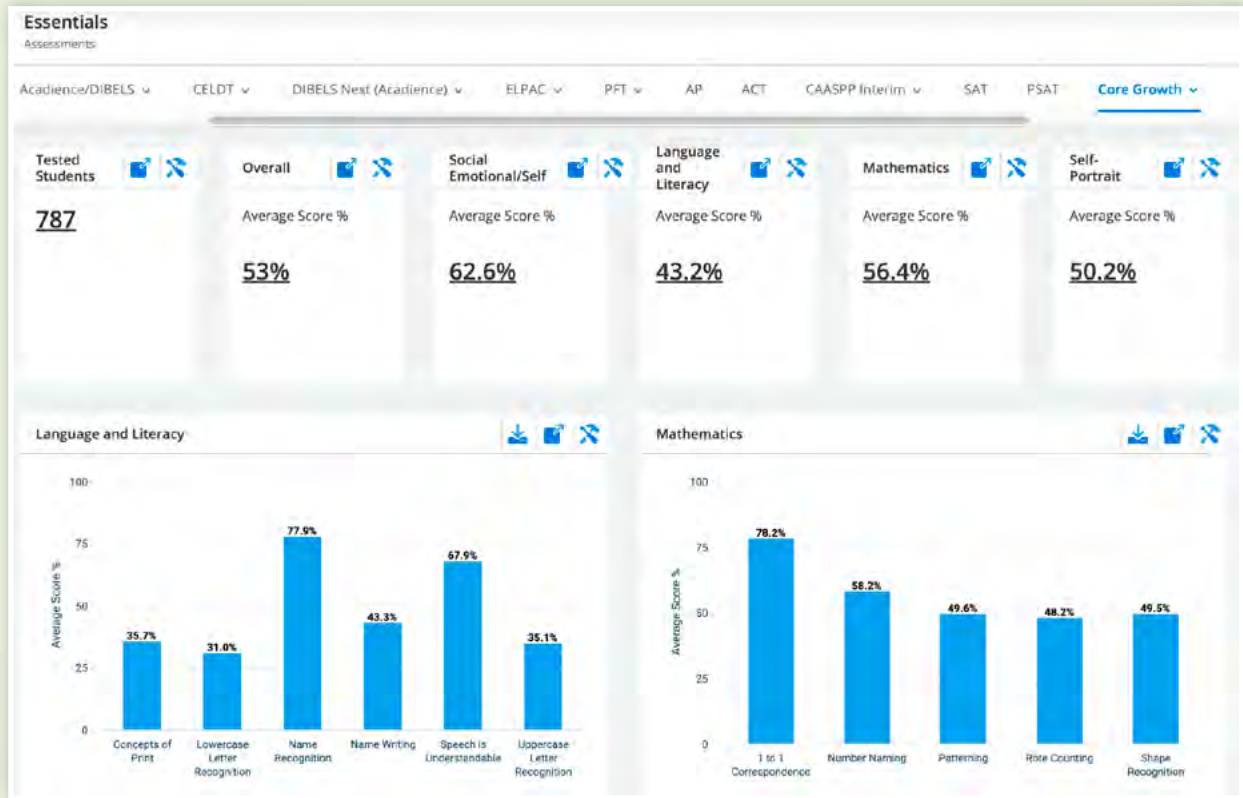
The metrics for the SAT/PSAT assessments allow for analysis of overall performance, performance in subject areas, in relation to college readiness thresholds, and from year to year. The raw data for these metrics is taken from the original SAT/PSAT score reports provided to KiDS by each district.





## Core Growth

The metrics included in the Core Growth dashboard reflect the TK and Kindergarten Early Learning Assessment Suite. Districts that administer the Core Growth assessment will be able to see the Full Year Inventory and Kindergarten Screening Tool results for their students.



## Score Roster

The SCORE ROSTER lists students with all of their assessment data that is available in the KiDS platform from the time they entered a Kern County school to the present.

# ACADEMICS

## Academics Tab

The ACHIEVEMENT dashboard shows the distribution of grades for grade levels, courses, and terms.



The CORE SUBJECTS SUMMARY gives insight into grade distribution in core subjects as well as pass rate and grade comparison over time.



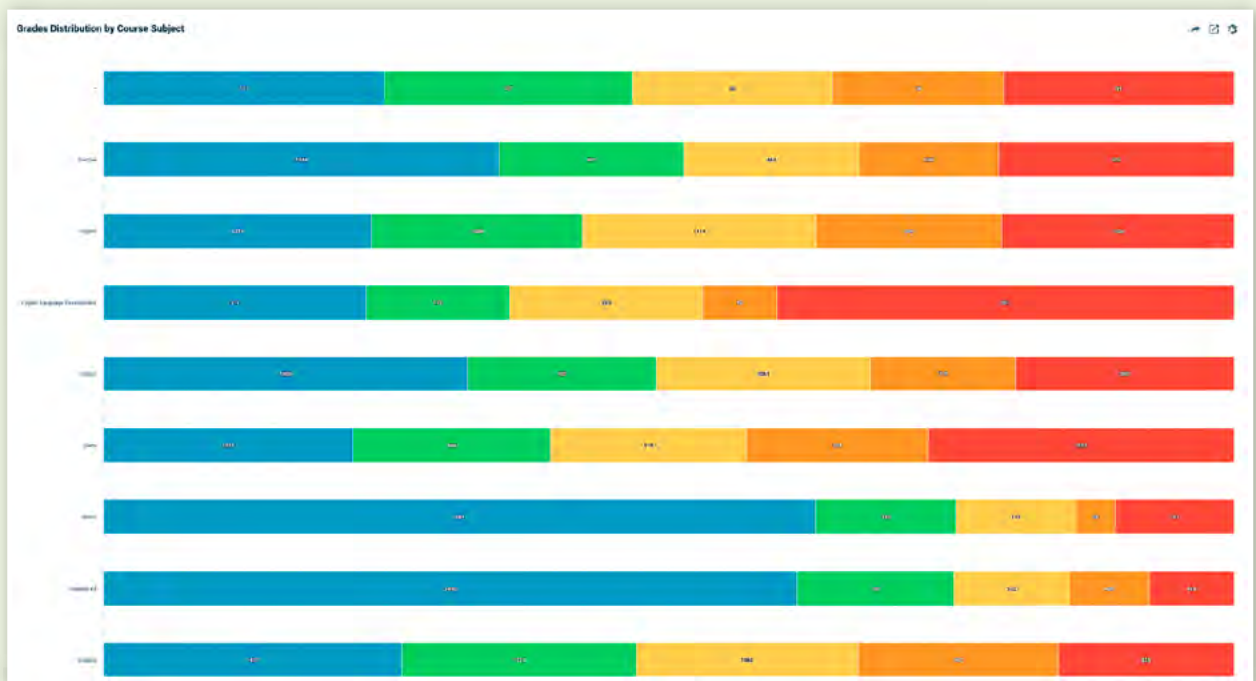
# Grades Distribution Dashboard

The GRADES DISTRIBUTION dashboard is broken down into three sub-dashboards.

The GRADES BY COURSE dashboard shows grade distribution by grade, subject, and specific course.



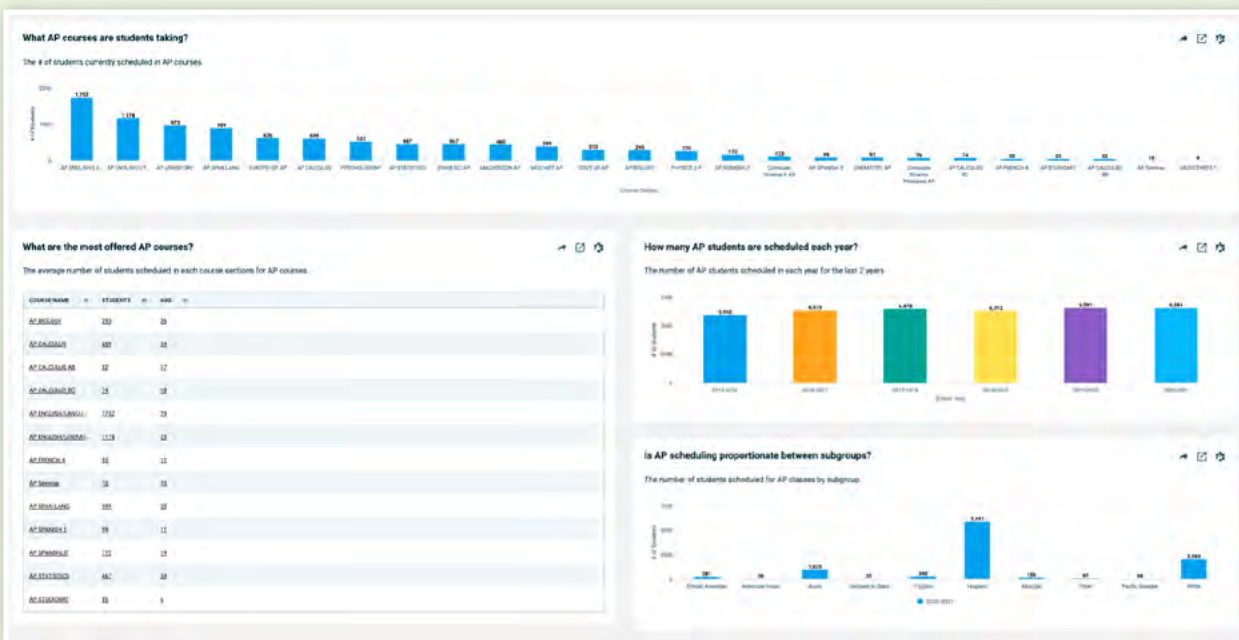
The GRADES BY COURSE SUBJECT dashboard illustrates the distribution of grades (marks) by subject overall regardless of grade level.



The GRADES BY TEACHER dashboard shows the distribution of grades by teacher for each individual course taught.

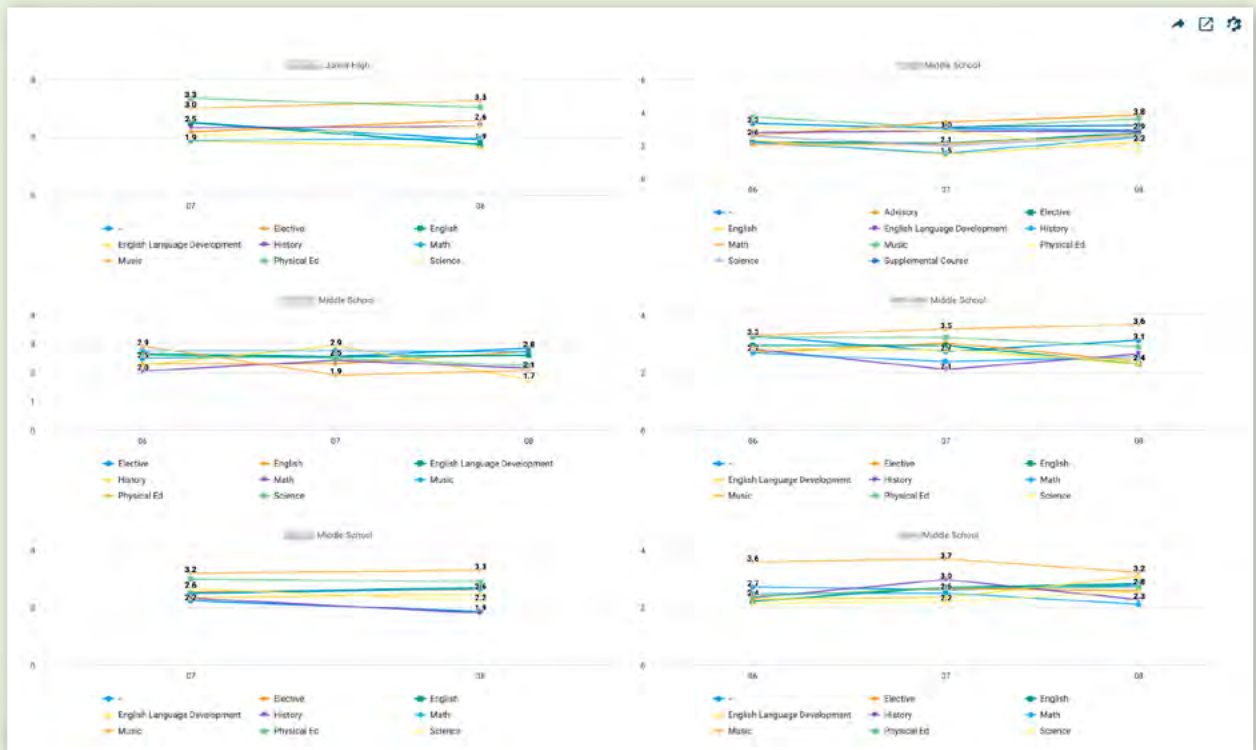


The AP (Advanced Placement) Dashboard details the number of students taking the Advanced Placement tests, test subjects, and average scores. Information is also analyzed by student group and year.

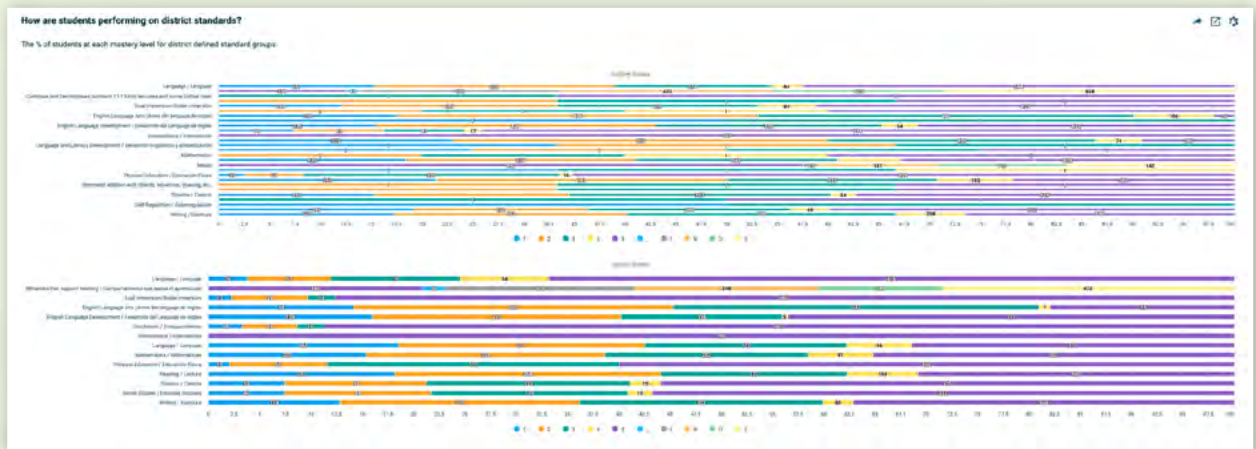




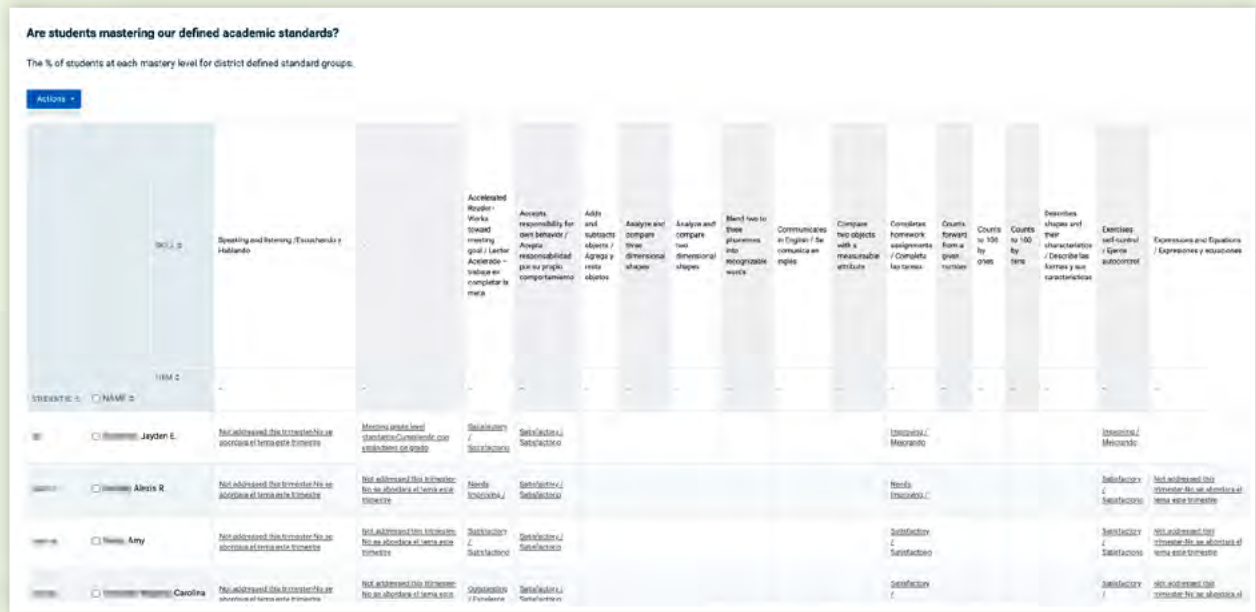
The MARK COMPARISON dashboard houses metrics visualizing the average mark (grade) by subject and grade level per school.



The SCHOOL SKILLS PROGRESS dashboard shows user mastery level distribution by user defined standards.



In the STUDENT SKILL PROGRESS dashboard, users find mastery information specific to individual students on user defined skills.





# STUDENT SEARCH










## Students Tab

The SEARCH feature in the STUDENTS Tab is a list of all students enrolled. This list is sortable and filterable. Clicking on an individual student's name sends the user to that student's Student Profile.

**Student List**

Results are limited to the top 5000 records that match the search criteria.

Actions +

<input type="checkbox"/>	PHOTO	NAME	STUDENT ID	STATUS	GRADE	GENDER	RACE	F&RL	EL	SWD	SCHOOL
<input type="checkbox"/>		<a href="#">Nathaniel D.</a>	10111	Active	06	Male	Hispanic	No	Yes	No	
<input type="checkbox"/>		<a href="#">Natalia D.</a>	10112	Active	03	Female	Hispanic	No	Yes	No	
<input type="checkbox"/>		<a href="#">Nathan D.</a>	10113	Active	02	Male	Hispanic	No	No	No	
<input type="checkbox"/>		<a href="#">Natalia D.</a>	10114	Active	01	Female	Hispanic	No	Yes	No	
<input type="checkbox"/>		<a href="#">Nathan D.</a>	10115	Active	03	Male	African American	No	No	No	
<input type="checkbox"/>		<a href="#">Nathan A.</a>	10116	Active	02	Male	Hispanic	No	No	No	
<input type="checkbox"/>		<a href="#">Nathan Z.</a>	10117	Active	01	Male	Hispanic	No	No	No	
<input type="checkbox"/>		<a href="#">Nathan M.</a>	10118	Active	02	Male	Hispanic	No	No	No	
<input type="checkbox"/>		<a href="#">Nathan L.</a>	10119	Active	04	Male	Hispanic	No	No	No	

## STUDENT PROFILE

The STUDENT PROFILE acts as a digital cume file where information is available for an individual student across a broad range of data domains. It contains information specific to the student across all the domains of data in KiDS – attendance, assessment, academics, behavior, EWIS, and for “high school students”– Student Success information.

There are two ways to access the STUDENT PROFILE. In the ESSENTIALS Module, choose the STUDENTS tab and the SEARCH dashboard. From here, you can use the FILTER DATA button to filter for a specific student name or SID (student identification number). Another option is to click on a student’s name in any clickable table in KiDS. This will also send you to the student’s STUDENT PROFILE.

**Student Search**

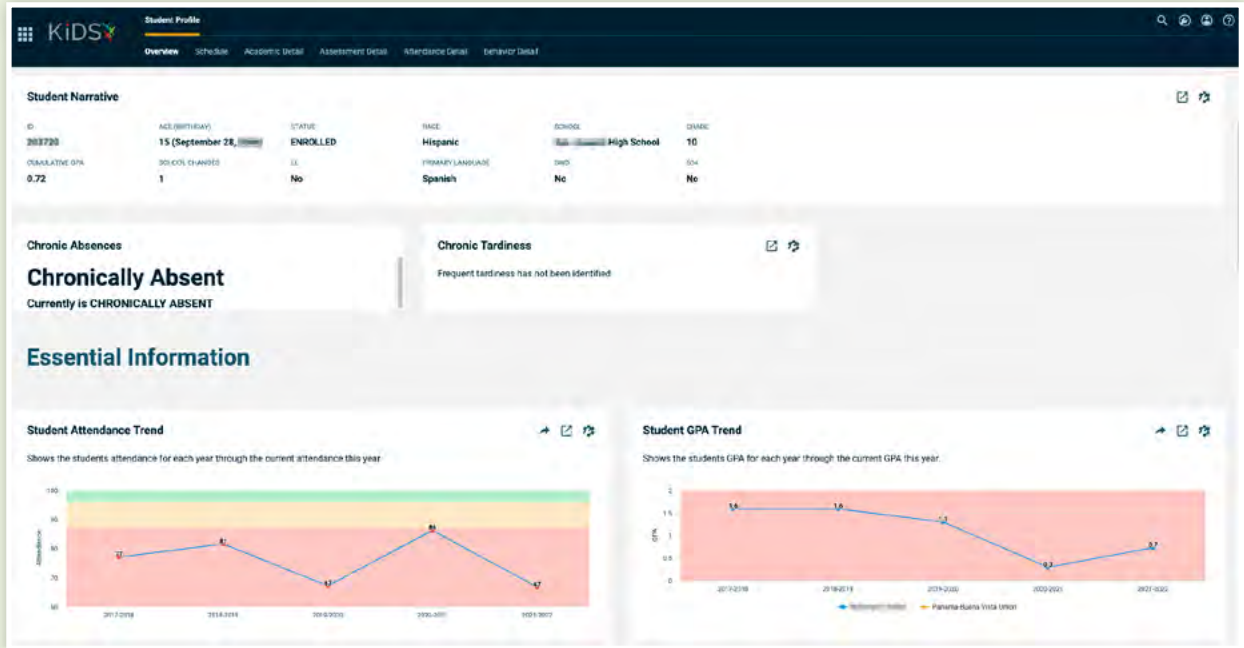
Filter Data School District

**Student List**

Results are limited to the top 5000 records that match the search criteria.

Actions

PHOTO	NAME	STUDENT ID	STATUS	GRADE	GENDER	RACE	F&RL	EL	SWD	SCHOOL
	Valentina J.		Active	01	Female	Hispanic	No	No	No	Elementary
	Kyle D.		Active	01	Male	White	No	No	No	Elementary
	Noah L.		Active	01	Male	Hispanic	No	No	No	Elementary
	Wilder P.		Active	01	Male	White	No	No	No	Elementary



This information is available for every Kern County school district the student has attended. To access historical information from other districts, navigate to the FILTER DATA button. Click DISTRICT then check ALL DISTRICTS. The STUDENT PROFILE will now reset to include historical data from all the districts listed in the filter.

KIDS

Student Profile

[Overview](#)
[Schedule](#)
[Academic Detail](#)
[Assessment Detail](#)
[Attendance Detail](#)
[Behavior Detail](#)

Filter Data

District

Search

Academic I

☒ All Students
 ☐ All School Unified
 ☐ Palmdale-Elizaveta Vista Union

RIVERA, CHRISTIAN A.

Student Narrative

ID

072

AGE (BIRTHDAY)

15 (September 28, 2002)

STATUS

ENROLLED

RACE

Hispanic

SCHOOL

High School

GRADE

10

CUMULATIVE GPA

0.72

SCHOOL CHANGES

1

EL

No

PRIMARY LANGUAGE

Spanish

ENCL

No

NOA

No

Standards Based Grades

The % of students at each mastery level for district defined standard groups.

YEAR	DISTRICT CODE	DISTRICT	SCHOOL	ITEM #	ITEM	GRADE	CONDUCT GRADE	HANDWRITING	HISTORY/SOCIAL STUDIES GRADE	LANGUAGE GRADE	MATHEMATICAL CONCEPTS GRADE	MUSIC	PHYSICAL EDUCATION	Grade 1: Conference with Parents/Guardian	READING GRADE	SCIENCE GRADE	SPEAKING & LISTENING	WORK HABITS GRADE	WRITTEN EXPRESSION GRADE
2016-2017			Elementary School																
2017-2018			Elementary School																

Student Academic History

YEAR	MARK PERIOD	DISTRICT	SCHOOL	GRADE	COURSE NAME/STANDARD	COURSE SUBJECT/STANDARD	TYPE	MARK PERIOD	MARK CODE	CREDITS	LEVEL
2021-2022	P1	Unified	High School	10	Art	Fine Arts	Progress	1st Progress	A		Continuing
2021-2022	P1	Unified	High School	10	BIOLOGY	Science	Progress	1st Progress	F		Failing
2021-2022	P1	Unified	High School	10	ENGLISH 10	English	Progress	1st Progress	F		Failing
2021-2022	P1	Unified	High School	10	Zoology 10	Science	Progress	1st Progress	F		Failing
2021-2022	P1	Unified	High School	10	HS Math 1 Gen	Math	Progress	1st Progress	F		Failing

Detailed Enrollment History

YEAR	BEGIN	END	DISTRICT	SCHOOL	WITHDRAWAL REASON	WITHDRAWAL REASON
2021-2022	09/22/2021	05/31/2022	Unified	High School	CONT	Continuing Admission
2021-2022	08/09/2021	06/27/2021	Unified	High School	1190	Moved - Verified in other CA Public Sch
2019-2021	09/05/2019	05/27/2021	Unified	High School	CONT	Continuing Admission
2018-2019	08/13/2018	05/04/2019	Unified	Junior High School	CONT	Continuing Admission
2018-2019	08/08/2018	05/31/2019	Unified	Junior High School	CONT	Continuing Admission
2017-2018	08/13/2017	11/17/2017	Unified	Elementary School	I	Inactive

Program Membership History

BEGIN DATE	END DATE	DISTRICT CODE	DISTRICT	SCHOOL	PROGRAM NAME	MEMBERSHIP DATES	STATUS
09/22/2021	05/31/2022	Unified	High School	Highness Program	148	Active	
09/22/2021	05/31/2022	Unified	High School	Highness Program	148	Active	
08/09/2021	06/27/2021	Unified	High School	Highness Program	30	Inactive	
08/09/2021	06/27/2021	Unified	High School	Highness Program	30	Inactive	
08/05/2020	05/27/2021	Unified	High School	Highness Program	179	Inactive	
08/05/2020	05/27/2021	Unified	High School	Highness Program	179	Inactive	

## ENGLISH LEARNER (EL)

The EL tab is a one-stop shop for accessing English Learner data. Included in the EL tab are four dashboards: EL Enrollment, EL Student List, ELPI, and Reclassification. To access this tab, users will need to login and select EL located to the far right of the KiDS logo. From this tab, a user will select one of the dashboards options. All filters in the FILTER DATA button can be applied to further refine a search.

### EL

EL Enrollment

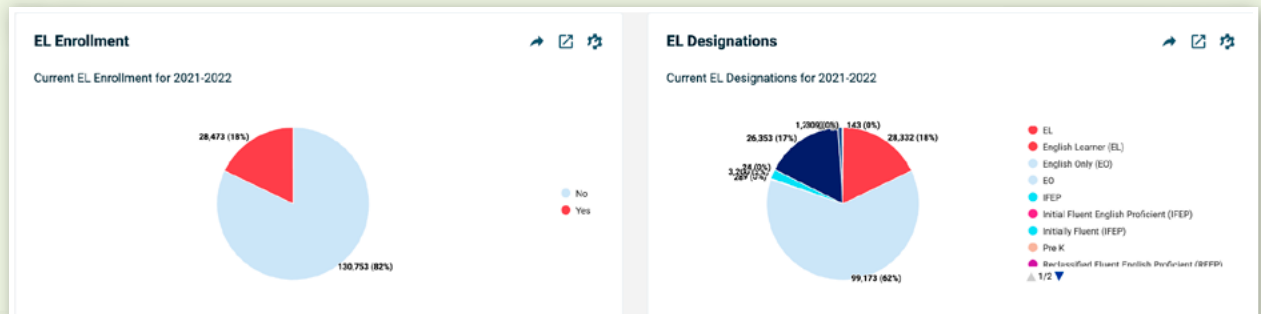
EL Student List

ELPI

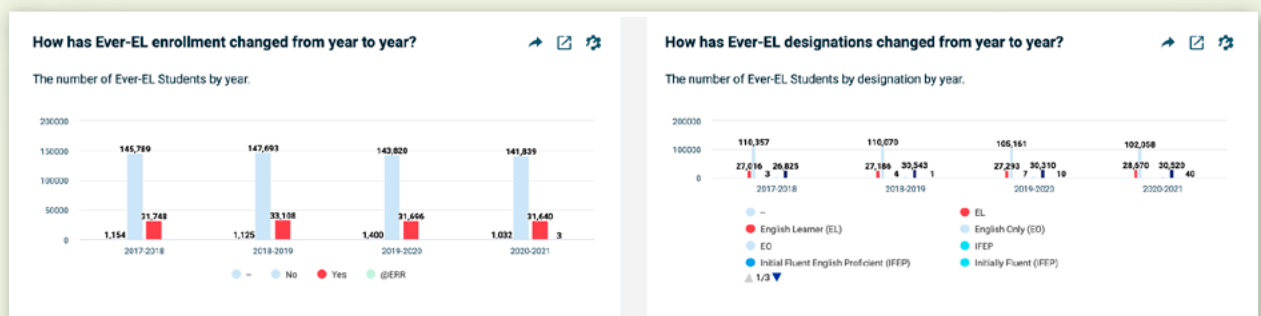
Reclassification

### EL Enrollment

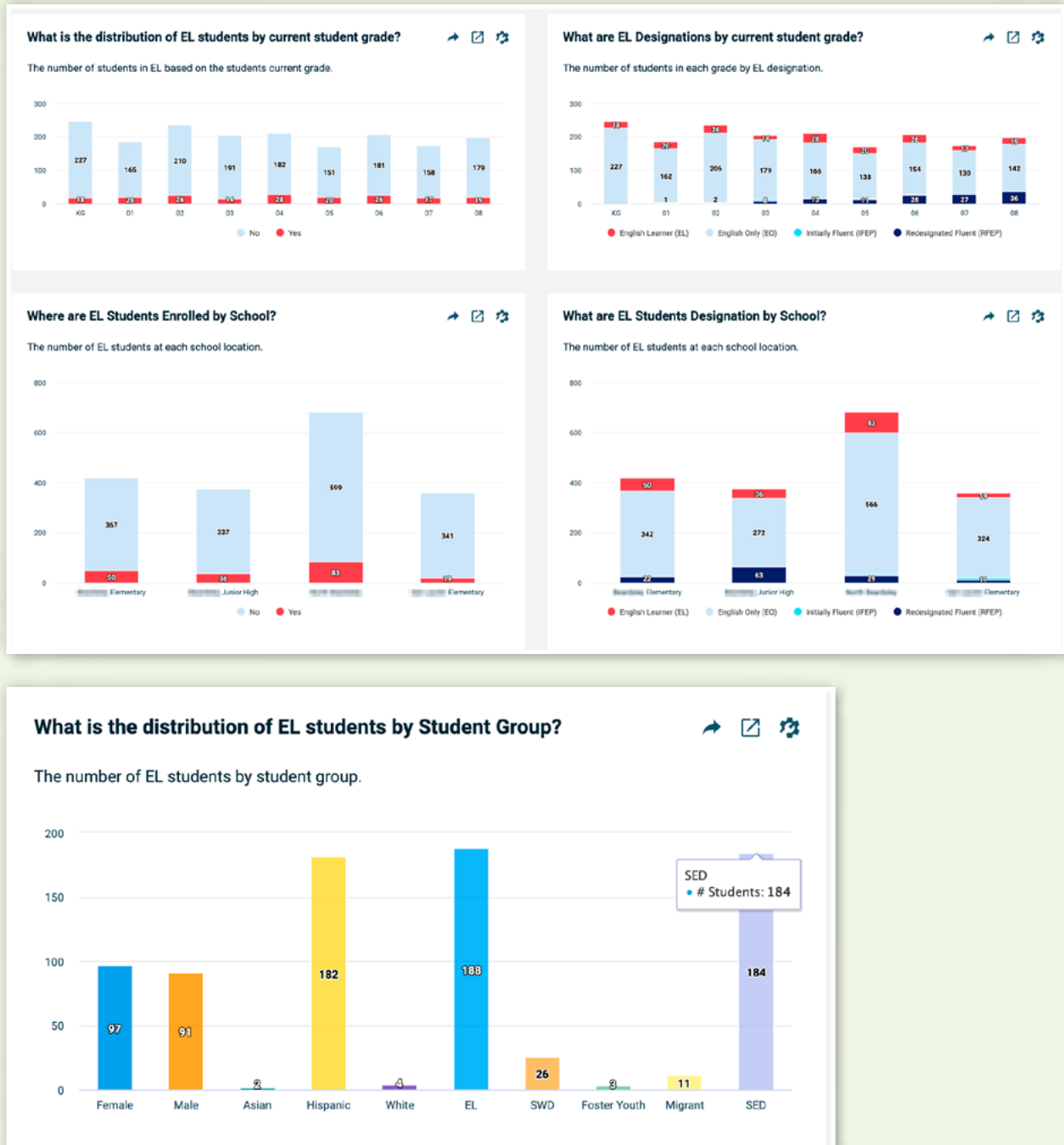
This dashboard gives information about the enrollment numbers of English Language Learners through different lenses. Additional information is available regarding EL classifications, student groups and primary languages.



Current year enrollment numbers and designations appear in the metrics below.



These metrics show cumulative enrollment numbers counting students if they were ever classified as an English Language Learner during the year. Students who were reclassified at some point during the year are included in the ever-EL count for the purposes of these metrics.



Analysis of the distribution of English Language Learners across schools, grades, classifications is possible with the EL Enrollment dashboard. Further, correlations between English Language Learners and membership in additional student groups can be found in the metric below.



## EL Student List

Detailed information relating to English Language Learner demographics, classifications, and ELPAC results are available in the EL Student List. This list is sortable, filterable, and clickable. Clicking on a student's name sends the user to the student's STUDENT PROFILE.

Current EL Student List

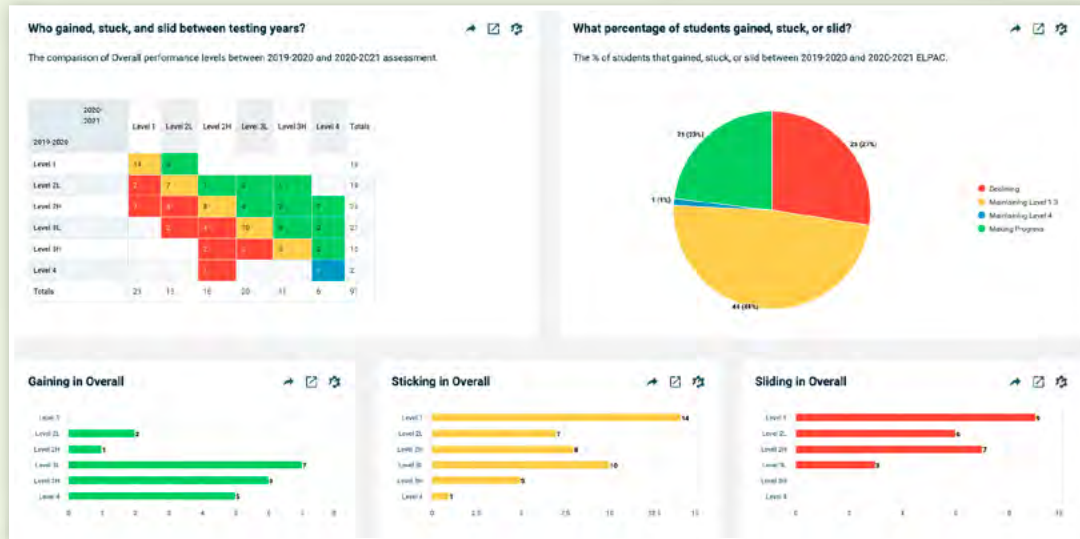
STUDENT ID	NAME	CURRENT GRADE	GENDER	RACE	STATUS	SCHOOL	EL START DATE	EL YEARS	EL DESIGNATION	LANGUAGE	ELPAC ASSESSMENT	LATEST ELPAC TEST YEAR	ELPAC OVERALL LEVEL	ELPAC LEVEL DESCRIPTION	ELPAC OVERALL SCORE
10000000000000000000	Alonso, Brandon	34	Male	Hispanic	Active	Elementary	08/24/2017	5.0	Level 1, Level 2L	Spanish	Substantive	2020-2021	Level 2	Substantive Development	1369
10000000000000000000	Alonso, Brandon	40	Female	Hispanic	Active	Elementary	09/30/2021	0.0	Level 1, Level 2L	Spanish	Substantive	2020-2021	Level 2	Substantive Development	1369
10000000000000000000	Alonso, Brandon	40	Female	Hispanic	Active	Elementary	08/24/2017	5.0	Level 1, Level 2L	Spanish	Substantive	2020-2021	Level 2	Substantive Development	1369
10000000000000000000	Alonso, Brandon	40	Female	Hispanic	Active	Elementary	09/30/2021	0.0	Level 1, Level 2L	Spanish	Substantive	2020-2021	Level 2	Substantive Development	1369
10000000000000000000	Alonso, Brandon	40	Female	Hispanic	Active	Elementary	08/24/2017	5.0	Level 1, Level 2L	Spanish	Substantive	2020-2021	Level 2	Substantive Development	1369
10000000000000000000	Alonso, Brandon	40	Female	Hispanic	Active	Elementary	09/30/2021	0.0	Level 1, Level 2L	Spanish	Substantive	2020-2021	Level 2	Substantive Development	1369
10000000000000000000	Alonso, Brandon	40	Female	Hispanic	Active	Elementary	08/24/2017	5.0	Level 1, Level 2L	Spanish	Substantive	2020-2021	Level 2	Substantive Development	1369
10000000000000000000	Alonso, Brandon	40	Female	Hispanic	Active	Elementary	09/30/2021	0.0	Level 1, Level 2L	Spanish	Substantive	2020-2021	Level 2	Substantive Development	1369
10000000000000000000	Alonso, Brandon	40	Female	Hispanic	Active	Elementary	08/24/2017	5.0	Level 1, Level 2L	Spanish	Substantive	2020-2021	Level 2	Substantive Development	1369
10000000000000000000	Alonso, Brandon	40	Female	Hispanic	Active	Elementary	09/30/2021	0.0	Level 1, Level 2L	Spanish	Substantive	2020-2021	Level 2	Substantive Development	1369

## ELPI

The estimated ELPI Rate uses the State's formula to calculate an estimated English Learner Performance Indicator.

Estimated ELPI Rate

**24.18%**



The ELPI dashboard also gives a more detailed set of ELPAC GAINERS, STICKERS, SLIDERS metrics by including levels 2L, 2H, 3L, and 3H.

## Reclassification

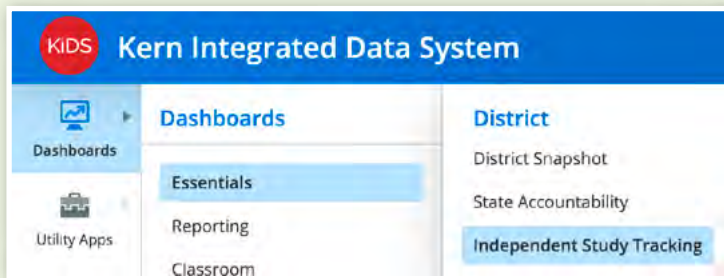
The Estimated Accountability Reclassification Rate is calculated from July 1 – June 30. This rate is calculated by dividing the number of currently enrolled, reclassified students by the number of actively enrolled English Language Learners on Census Day (first Wednesday in October).

**Estimated Accountability Reclassification Rate**

**7.96%**

# INDEPENDENT STUDY TRACKING

The INDEPENDENT STUDY TRACKING dashboards in the District tab, give users data regarding independent study enrollment numbers – traditional and course-based and attendance rates for both. Attendance for independent study is also analyzed in terms of days completed, days expected, and days pending.



## I.S. Enrollment

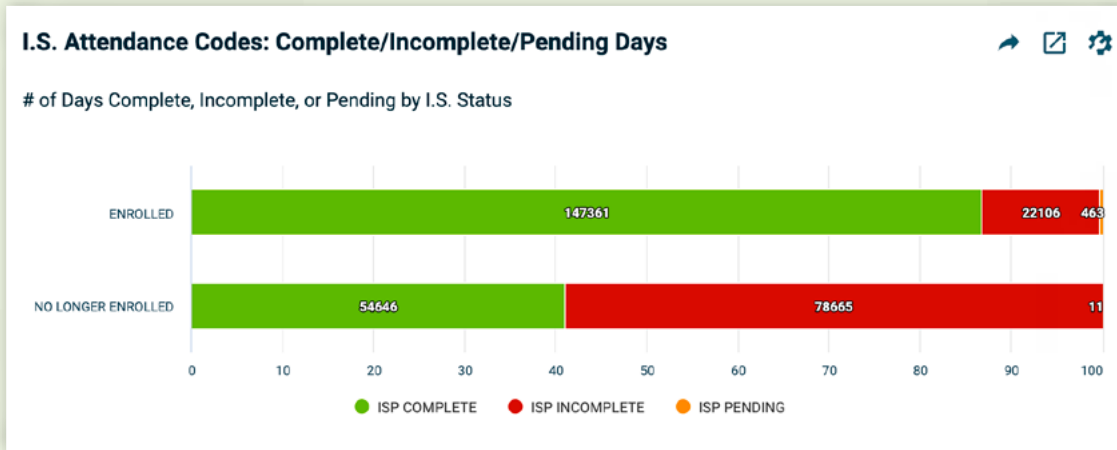
The INDEPENDENT STUDY ENROLLMENT dashboard provides insight into the number of students enrolled in the two types of independent study – traditional and course-based. Metrics visualize enrollment in multiple ways – over time, by school site, by grade level, and by student group. Filters can be added to further granulate the data.



## Independent Study Attendance Rate

In the INDEPENDENT STUDY ATTENDANCE RATE dashboards, users find information regarding attendance percentages from three perspectives: Overall, traditional independent study only, and course-based independent study only. Attendance data are also broken out by calendar month, school site, grade level and student group. Additional filters allow users to further granulate the data as they see fit.

The metric below visualizes for users the number of days in which currently enrolled or no longer enrolled students have attended or satisfied the independent study requirements and the number of days they have not attended or satisfied requirements. If the district codes days pending as they await student work, the metric will also account for this.



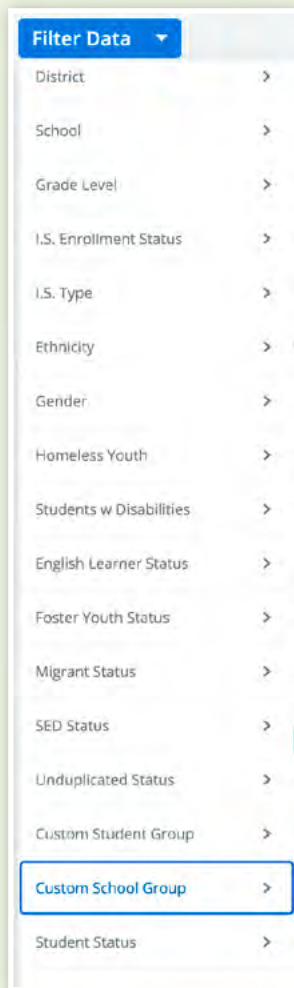
## Independent Study Student List

This sortable and filterable list allows the user to see the individual students enrolled in independent study, their attendance data, and how many days they are expected to remain in independent study. The “ISP Expected Date” is not predictive of days in the future. It is a total number of days the student has been enrolled in any independent study program in the current year.

NAME	STUDENT ID	STATUS	SCHOOL	I.S. TYPE	ISP PRESENT DAYS	ISP ABSENT DAYS	I.S. PENDING DAYS	ISP EXPECTED DAYS	ISP ATTENDANCE RATE %	CURRENT I.S. STATUS
Cash, A.		Active	Elementary	Course Based I.S.	43	5	0	49	89.80%	NO LONGER ENROLLED
Cash, A.		Active	Elementary	Traditional I.S.	0	5	0	5	0.00%	NO LONGER ENROLLED
Wojcik, Sophia V.		Active	Elementary	Traditional I.S.	0	0	0	0	0.00%	NO LONGER ENROLLED
Moham, M.		Active	Middle School	Traditional I.S.	6	0	0	6	100.00%	NO LONGER ENROLLED
Ali, E.		Active	Middle School	Course Based I.S.	40	1	0	41	97.56%	TRAVEL I.S.
Asim		Active	Elementary	Traditional I.S.	10	3	0	13	76.92%	NO LONGER ENROLLED
Noha, A.		Active	Elementary	Traditional I.S.	12	0	0	12	76.92%	NO LONGER ENROLLED
Saleh		Active	Elementary	Traditional I.S.	0	0	0	0	0.00%	NO LONGER ENROLLED
Oron, S.		Active	Elementary	Traditional I.S.	0	10	0	10	0.00%	NO LONGER ENROLLED

## CUSTOM GROUPS

CUSTOM GROUPS allow a user to add students of their choice to a group that becomes a filter in the FILTER DATA button. This filter is then available in any applicable dashboard.



## Creating a Custom Group

There are two ways to create a CUSTOM GROUPS. The first is to choose students from a list, use the ACTIONS button to create a group and then add the selected students to the newly created group. The second is to use the MANAGE GROUPS function from the UTILITY APPS button.

### Creating a Custom Group from a Student List

The screenshot displays the KERN Integrated Data System interface. The main window shows a list of students with columns for NAME, CURRENT GRADE, GENDER, and CURRENT STATUS. The 'Actions' menu is open, showing options like 'Add To Intervention', 'Add To Group', and 'Manage Groups'. Two 'Add to Group' dialog boxes are overlaid on the right side of the screen. The top dialog box has a text input field containing 'Chronic Absence' and a 'Select Existing Group' link. The bottom dialog box has a dropdown menu with 'Select a Group' and a list of groups including 'Chronic Absence' and 'Test Group - 10 stu'. Both dialog boxes have 'Cancel' and 'Save' buttons.

NAME	CURRENT GRADE	GENDER	CURRENT STATUS
Lorenzo O.	08	Male	Inactive
Elias O.	08	Male	Active
Foster	02	Female	Active
Austin J.	02	Male	Active
Luke W.	08	Male	Active
Callen L.	06	Male	Inactive



## Creating a Custom Group from the Manage Groups Function in Utility Apps

Access the MANAGE GROUPS function from the UTILITY APPS in the upper left corner of the platform below the DASHBOARDS button. Click ADD NEW GROUP. Name the group and complete the dates and description as desired. The group defaults to private but can be made public if you wish. At the bottom of the ADDING box in the MANUAL tab of the MEMBER SOURCE box, add students one by one using the SEARCH MEMBERS box, or choose MULTIPLE and add a list of students or student IDs. These must exactly match what appears in the platform to be recognized and added to the group. Be sure to click SAVE. The group will now appear in the list of groups in the GROUPS list.

The screenshot displays the KIDS Kern Integrated Data System interface. In the top left, the 'Utility Apps' menu is open, showing 'Manage Groups' selected. The main window shows the 'Adding' modal for creating a new group. The modal includes the following fields and options:

- Name:** A text input field.
- Type:** A dropdown menu set to 'Students'.
- Effective Start Date:** A date picker set to '2022-08-24'.
- Effective End Date:** A date picker set to '2022-08-24'.
- Description:** A text input field.
- Status:** Radio buttons for 'Active' (selected), 'Inactive', 'Public', and 'Private'.
- Member Source:** Tabs for 'Manual', 'System', 'New', 'Old', and 'External Source'.
- Add Mode:** Radio buttons for 'Single' and 'Multiple'.
- Search members:** A text input field with the placeholder 'Type to find new members'.
- Table:** A table with columns 'NAME' and 'STATUS'. It currently shows 'No Rows To Show'.
- Buttons:** 'Cancel' and 'Save' buttons at the bottom right.

A note at the bottom of the modal states: '\* Only the status entered in a member's trigger then becomes default/removed'.

## Editing a Custom Group

Edits can be made to a group from the MANAGE GROUPS function by clicking on the pencil icon to the right of the group name. Click the green arrow next to the name of the student to be deleted. A trash can will appear. The student will be deleted from the group when the save button is clicked. A new student can be added in the same manner as when the group was first created.

**Editing**

Name:  Type:

Effective Start Date:  Effective End Date:

Description:

Status: ☒ Active

Visibility: ☐ Public ☐ Private

Member Source: **MANUAL** DYNAMIC FROM RULES EXTERNAL SOURCE

Add Mode: **Single** Multiple

Search members:

NAME	STATUS
[Redacted]	[Trash Can]
[Redacted]	[Green Checkmark]
[Redacted]	[Green Checkmark]
[Redacted]	[Green Checkmark]

\* Click the status icon next to a member to toggle them between added/removed.

Cancel Save

## Deleting a Custom Group

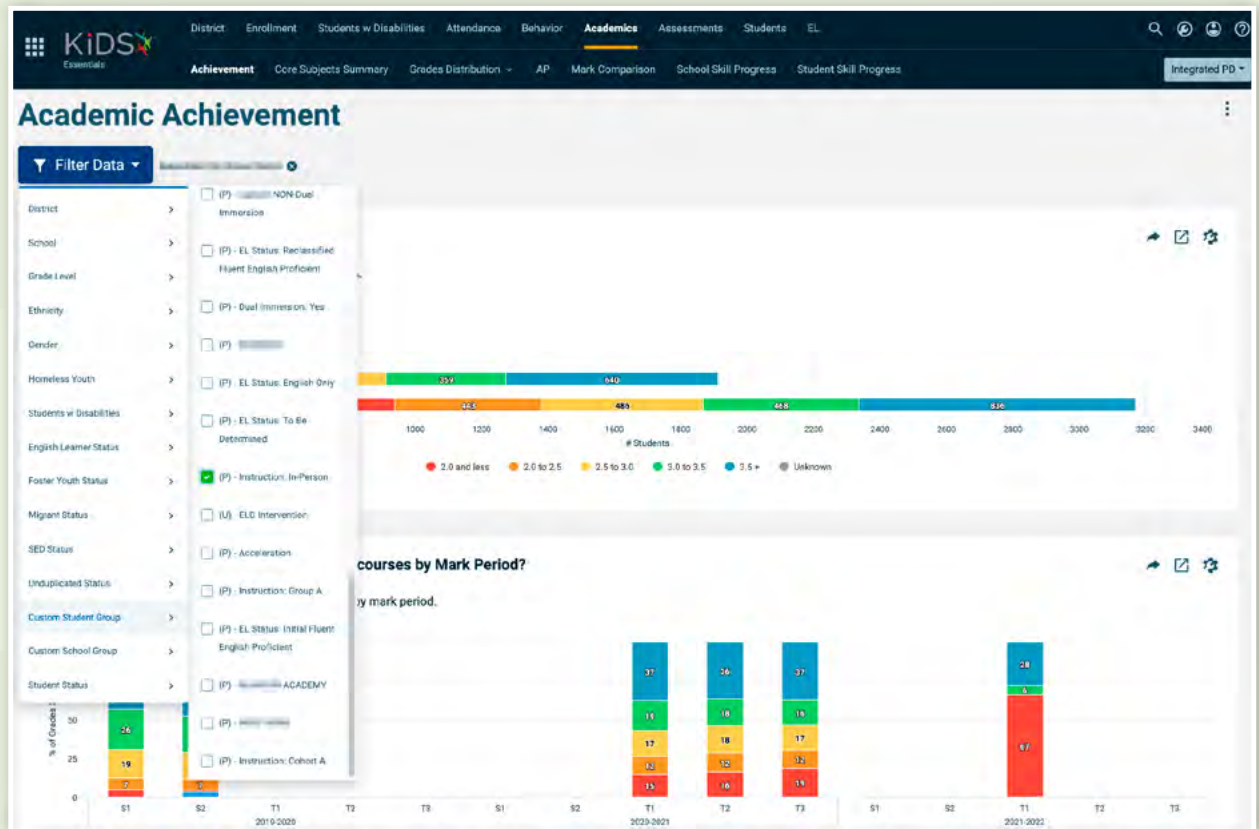
A group can be deleted by clicking the trash can to the right of the group name in the GROUP MANAGEMENT dashboard.

## Sharing a Custom Group

A group can be shared with another user or user group by clicking the arrow to the right of the group name in the GROUP MANAGEMENT dashboard and choosing the desired user or user group name.

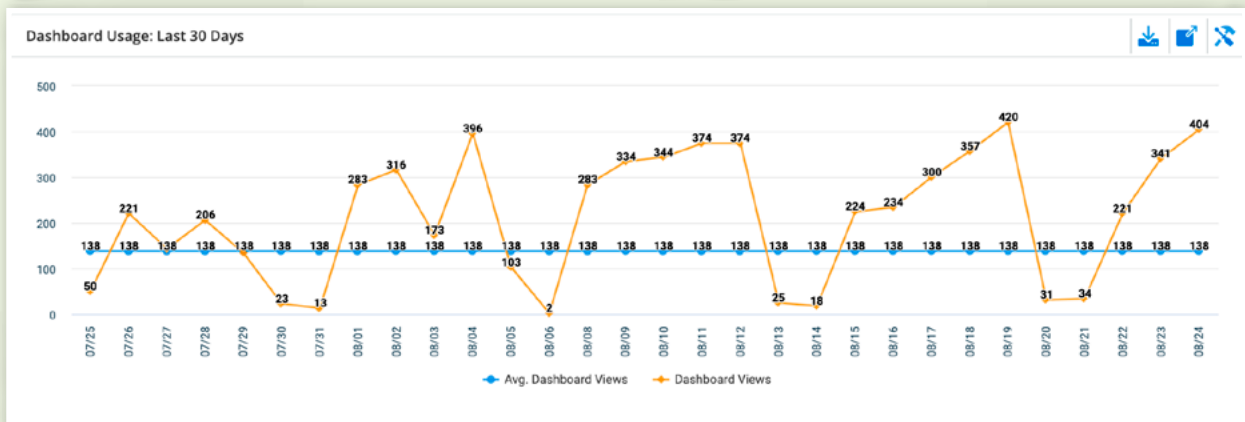
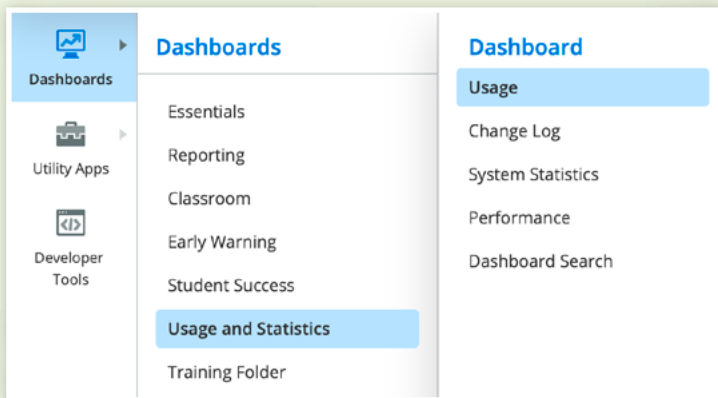
## Using a Custom Group as a Filter

Once created, a CUSTOM GROUP will appear in the FILTER DATA button and can be used as a filter for any dashboard with data applicable to the group. Once the filter is applied, all the metrics on the dashboard will be reset to reflect only those students in the CUSTOM GROUP.



## USAGE AND STATISTICS

Information about usage can be found in the waffle under USAGE AND STATISTICS. This dashboard gives information about usage trends over time and on specific days. It gives insight into the most used dashboards and users with the most activity.



# INDEX

## A

Academics 50  
Advanced Placement (AP) 46  
American College Testing (ACT) 47  
Analysis 36  
Assessments 37  
ATTENDANCE OVERVIEW 27

## B

BEHAVIOR OVERVIEW 32

## C

CAASPP Assessment 37  
Card Tools 16  
CHRONIC ABSENCES 27  
Classroom 4  
CLASSROOM ABSENCES 31  
Core Growth 49  
CORE SUBJECTS SUMMARY 50  
CUMULATIVE 28  
Custom Groups 65  
Custom Student Groups 14

## D

DAILY ATTENDANCE 29  
DASHBOARDS MENU 20  
Dashboard Tools 15  
DEVELOPER TOOLS 17  
DISTANCE FROM STANDARD 37

## E

Early Warning and Intervention System 4  
EL Enrollment 59  
ELPAC Assessment 43  
ELPI 61  
EL Student List 61  
English Learner (EL) 59  
ENROLLMENT OVERVIEW 22  
Essentials 3, 22  
EWIS 4

## F

FAVORITES 15  
FILTER DATA 13, 20

## G

GLOBAL WINDOW COMPARISON 41  
GRADES BY COURSE SUBJECT 51  
GRADES BY TEACHER 52  
GRADES DISTRIBUTION 51

## H

Heat Map Tool 21  
HELP CENTER 15  
Hover 18  
Human Capital and Operations 4

## I

Independent Study 63  
Integrated PD 16  
Interactive Metrics 18  
Interactive Tables 19

## L

Logging out 9

## M

MARK COMPARISON 53  
MONTHLY 29  
MORE INFO 16

## N

NAVIGATION 10  
Navigation Menu 10

## P

Password 9  
Physical Fitness Test (PFT) 45  
Preliminary Scholastic Aptitude Test (PSAT) 48  
PROGRAMS 24

## Q

QUESTION MARK 15

## R

Reclassification 62

## S

Scholastic Aptitude Test (SAT) 48  
SCHOOL COMPARISON 30  
SCHOOL SKILLS PROGRESS 53  
Score Roster 49  
SEND 16  
Severe Incidents 35  
Sign-In 8  
SPED 25  
STAR Assessment 39  
Student Profile 56  
Student Search 55  
STUDENT SKILL PROGRESS 54  
Students with Disabilities 25  
Suspension Rate 33  
Suspension Usage 34  
SWD ENROLLMENT 25  
SWD STUDENT LIST 26

## T

TOMS 43  
Troubleshooting 9

## U

Usage and Statistics 70  
Username 9  
USER SETTINGS 15

## W

WITHDRAWALS 23

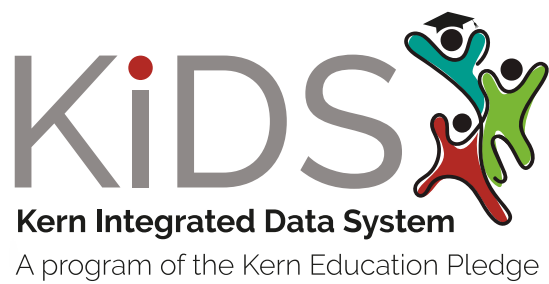
## Z

Zoom 19

## NOTES







**2000 K Street  
Bakersfield, CA 93301**

**Phone: (661) 636-4174  
Email: [jeanzalone@kern.org](mailto:jeanzalone@kern.org)**